



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 04/04/2023

SUBJECT: **APPROVAL OF INVOICE PAYMENT - SERVICE CALL -  
SHERIFF'S OFFICE - TEXAS TOWING WRECKER SERVICE, INC.**

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve invoice payment for a service call, for the Sheriff's Office, to Texas Towing Wrecker Service, Inc. for \$253.00.

**BACKGROUND**

On June 28, 2022, the Commissioners Court, through Court Order #138472, awarded Bid No. 2022-142 Annual Contact for Wrecker Service, Countywide, to the following vendors:

Primary	Ave Towing, LLC d/b/a ABC Wrecker Service
Secondary	JDB Towing, LLC d/b/a Beard's Towing

The Sheriff's Office called a vendor not under contract for wrecker service. ABC Wrecker Service should have been used for this service.

The vendor has been advised to not fill orders without first receiving a purchase order in a letter sent March 23, 2023. The department has been advised that a purchase order is required for the purchase of these items. Future unauthorized purchases may be deemed as a donation to the County without reimbursement by the requesting department or the vendor providing the unauthorized good or service.

**FISCAL IMPACT**

Funding in the amount of \$253.00 is available in account 576131/10000-2023/2110010000.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Emily Salter Chris Lax, CPSM, CPSD, CPCP
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