



## COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 03/21/2023

**SUBJECT: APPROVAL OF AN EXCEPTION TO THE TRAVEL POLICY FOR  
WITHIN REGION TRAVEL – AGRILIFE EXTENSION**

### **COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve an exception to the County's Travel Policy for a Within Region Travel Request for the Tarrant County AgriLife Extension Service.

### **BACKGROUND**

The ArgriLife Extension Director Cortney Davis and six (6) staff members will be attending the District IV 4-H Round-Up on March 23-25, 2023, in Farmersville, Texas.

In order to avoid heavy traffic each morning and evening, Director Courtney Davis and six (6) staff members are requesting that the Court approve an exception to the travel policy, allowing within region overnight lodging.

### **FISCAL IMPACT**

The total cost for lodging is \$672.00 plus tax. Funds are available in account 588261/10000-2023/5710100000.

SUBMITTED BY:	Administrator's Office	PREPARED BY: APPROVED BY:	Miriam Garza
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