



## COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 03/07/2023

**SUBJECT: BID NO. 2023-073 - ANNUAL CONTRACT FOR PREVENTATIVE MAINTENANCE AND REPAIR OF UNINTERRUPTIBLE POWER SUPPLY AND EQUIPMENT - FACILITIES MANAGEMENT - DC GROUP, INC. - PER UNIT PRICE, HOURLY RATE, AND MARKUP FOR PARTS**

### **COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court award Bid No. 2023-073, Annual Contract for Preventative Maintenance and Repair of Uninterruptible Power Supply and Equipment, to DC Group, Inc. at the per unit price, hourly rate, and markup for parts.

### **BACKGROUND**

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Sixty-six (66) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. Two (2) bids were received.

MCS OpCo LLC d/b/a Weissco Power was deemed non-responsive for failure to sign the signature form and the compliance form.

The bid received from DC Group, Inc. meets all specifications and is acceptable to Facilities Management.

The term of the contract is twelve (12) months, effective March 19, 2023, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that Bid No. 2023-073, Annual Contract for Preventative Maintenance and Repair of Uninterruptible Power Supply and Equipment, be awarded to DC Group, Inc. at the per unit price, hourly rate, and markup for parts.

### **FISCAL IMPACT**

Expenses for last year were approximately \$26,050.65. Services are provided on an as-needed basis. Funding is available in account 532011/10000-2023/3110307000.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Emily Salter Chris Lax, CPSM, CPSD, CPCP
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