



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 03/07/2023

**SUBJECT: MRI SOFTWARE LLC - HAPPY PRODUCTS - HOUSING
ASSISTANCE OFFICE**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve MRI Software LLC as sole source for Happy Products, for the Housing Assistance Office, for \$51,752.40.

BACKGROUND

MRI Software LLC provided the Purchasing Agent documentation that they are the sole source manufacturer of Happy Products. Happy Products consists of software used by the Housing Assistance Office to manage program participants, landlords, and applicants. The software provides transaction history, payment runs, landlord account management, and monthly reports for HUD.

Under the County Purchasing Act, exemptions to the competitive bidding requirements are allowed for certain types of purchases. The statutes require that the Purchasing Agent advise the Commissioners Court of the existence of only one (1) source, with such notice to be entered into the minutes of the Court.

Accordingly, the above item has been determined to be sole source under the County Purchasing Act 262.024(a)(7) as follows:

- “(7) an item can be obtained from only one (1) source, including:
(A) items for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies”.

FISCAL IMPACT

Expenses for last year were approximately \$43,354.18. Funding in the amount of \$51,752.40 is available in account 578025/R0014-2023/5590100000/Grant-2004.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Brad Richards Chris Lax, CPSM, CPSD, CPCP
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