



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 03/07/2023

**SUBJECT: RFP NO. 2023-061 - ANNUAL CONTRACT FOR SERVICENOW
REBASELINE - INFORMATION TECHNOLOGY**

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court reject all proposals for RFP No. 2023-061, Annual Contract for ServiceNow Rebaseline.

BACKGROUND

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Three hundred thirty-six (336) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this proposal were posted on the Tarrant County website and were downloaded by interested parties. A pre-proposal conference held on January 4, 2023 was attended by sixteen (16) vendors as well as representatives from Information Technology and Purchasing. Two (2) proposals were received.

After evaluation by Purchasing representatives it became evident there was a need for the specifications to be clarified and simplified because both responses received were over budget and required too much effort and expense on items that were not critical to the success of the project and revised specifications could correct this oversight.

Therefore, it is the joint recommendation of Information Technology and Purchasing that the Commissioners Court reject all proposals received for RFP No. 2023-061, Annual Contract for ServiceNow Rebaseline.

FISCAL IMPACT

There is no fiscal impact associated with this item.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Caleb Rojo Chris Lax, CPSM, CPSD, CPCP
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