



## COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

PAGE 1 OF 20

DATE: 03/07/2023

**SUBJECT: RFP NO. 2022-175 - ANNUAL CONTRACT FOR FORENSIC DNA  
AND LABORATORY INFORMATION MANAGEMENT SOFTWARE  
- MEDICAL EXAMINER'S OFFICE - STACS DNA, D/B/A INVITA  
HEALTHCARE TECHNOLOGIES**

### **COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court award RFP No. 2022-175, Annual Contract for Forensic DNA and Laboratory Information Management Software, for the Medical Examiner's Office, to STACS DNA, d/b/a InVita Healthcare Technologies for \$243,723.32 and approve contract.

### **BACKGROUND**

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Five hundred sixty-two (562) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. A pre-proposal conference held on August 9, 2022 was attended by five (5) vendors as well as representatives from the Medical Examiner's Office, Information Technology, and Purchasing. Three (3) proposals were received.

Proposals were evaluated by the Medical Examiner's Office, Information Technology, and Purchasing representatives. Evaluations were based upon the criteria and processes set forth in the RFP.

LABVANTAGE Solutions, Inc. was deemed non-responsive for failure to sign Addendum 1 as required. The top two (2) vendors were invited to provide presentations on October 25-26, 2022. The Evaluation Committee then rescored the criteria and processes set forth in the RFP specifications.

The proposal received from STACS DNA, d/b/a InVita Healthcare Technologies meets all specifications and is acceptable to the Medical Examiner's Office and Information Technology.

The term of the contract is twelve (12) months, effective March 7, 2023, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of the Medical Examiner's Office, Information Technology, and Purchasing that RFP No. 2022-175, Annual Contract for Forensic DNA and Laboratory Information Management Software, be awarded to STACS DNA, d/b/a InVita Healthcare Technologies for \$243,723.32.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Brad Richards Chris Lax, CPSM, CPSD, CPCP
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REFERENCE NUMBER: \_\_\_\_\_ DATE: 03/07/2023 PAGE 2 OF 20

STACS is a laboratory information management software customized specifically for forensic DNA laboratories. Using electronic processes to prepare required case records, reports, and instrument files will increase capacity and efficiency while reducing the risk of human error. This software would be replacing a completely manual paper process.

The Criminal District Attorney's Office reviewed the contract as to form.

### **FISCAL IMPACT**

Funding in the amount of \$113,300.00 is available in CARPA-2023. Expenses for subsequent years are expected as follows:

Year 2 - \$64,566.00

Year 3 - \$65,857.32