



## COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 02/21/2023

**SUBJECT: APPROVAL OF AMENDMENT NO. 1 TO THE GSBS ARCHITECTS  
CONTRACT FOR ARCHITECTURAL AND ENGINEERING  
SERVICES DESIGN PHASE FOR THE 350 W. BELKNAP  
RENOVATION PROJECT**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve Amendment No. 1 to the GSBS Architects contract for architectural and engineering services phase for the 350 W. Belknap Building Renovation Project, located in Fort Worth.

**BACKGROUND**

On April 4, 2017, the Commissioners Court, through Court Order #124879, approved the purchase of the 350 W. Belknap Building from the City of Fort Worth to further the progression of the County's building space master plan for the downtown Fort Worth campus. When purchased, the building housed the Fort Worth Police Department (FWPD) in the basement and floors 1 through 4, and the Tarrant County Jail on Floors 5 through 8. FWPD is currently leasing the basement space through a ten (10) year lease approved through Court Order #124880, and the Tarrant County Jail remains on floors 5 through 8.

The current 350 W. Belknap Building Renovation Project Plan consists of interior renovations to floors 1 through 4. Once complete, the building will house the Community Supervision and Correction Department (CSCD), the Criminal Courts Administration, Justice of the Peace, Precinct 5, and Constable, Precinct 5, along with Information Technology support staff.

On November 19, 2019, the Commissioners Court, through Court Order #131637, approved the advertisement of a Request for Qualifications (RFQ) for Architectural/Engineering Services related to the 350 W. Belknap Building Renovation Project.

On April 28, 2020, the Commissioners Court, through Court Order #132687, granted permission for the Purchasing Department and Facilities Management Department to conduct negotiations for RFQ No. 2020-051, Professional Architectural/Engineering Services for the 350 W. Belknap Building Renovation Project. GSBS Architect was the top-ranking firm based on the criteria set forth in the RFQ.

On October 27, 2020, the Commissioners Court, through Court Order #134090, approved a Professional Service Contract with GSBS Architects to provide Programming and Schematic Design Services for Levels 1 and 2 of the project.

SUBMITTED BY:	Facilities Management	PREPARED BY: APPROVED BY:	Milissa Warner Michael Amador
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Amendment No. 1 increases the GSBS Architects contract by \$28,100.00 and includes the following additional services:

Audio/Visual Programming and Design for the Justice of the Peace, Precinct 5 Courtroom

The Criminal District Attorney's Office has reviewed this contract as to form.

### **FISCAL IMPACT**

The fiscal impact for Amendment No. 1 is \$28,100.00. Funding is available from funds designated for the 350 W. Belknap Building Renovation Project in account 540000/45100-2023/3110301000.