



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER _____

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DATE: 02/07/2023

SUBJECT: **APPROVAL OF AN EXCEPTION TO THE TRAVEL POLICY FOR
WITHIN REGION TRAVEL – TAX OFFICE**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve an exception to the County's Travel Policy for a Within Region Travel Request for the Tarrant County Tax Office.

BACKGROUND

Tax Assessor Wendy Burgess will attend Texas Association of Appraisal District (TAAD) on February 19-22, 2023, in Dallas, Texas.

In order to avoid heavy traffic each morning and evening, Tax Assessor Wendy Burgess is requesting that the Court approve an exception to the travel policy, allowing within region overnight lodging.

FISCAL IMPACT

The total cost for lodging is \$409.48. Funds are available in account 588261/10000-2023/1310100000.

SUBMITTED BY: Administrator's Office

PREPARED BY: Miriam Garza
APPROVED BY: