



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 02/07/2023

SUBJECT: **CLEARWATER PACKAGING, INC., D/B/A CPI/GUARDIAN -  
GUARDIAN PROPERTY AND EVIDENCE PACKAGING SYSTEM -  
SHERIFF'S OFFICE**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve Clearwater Packaging, Inc., d/b/a CPI/Guardian as the sole source for the Guardian Property and Evidence Packaging System, for the Sheriff's Office.

**BACKGROUND**

Clearwater Packaging, Inc., d/b/a CPI/Guardian provided the Purchasing Agent documentation to substantiate the fact that they are the sole provider, patent holder, and sole supplier of materials and parts for this system, which provides tamper-evident, odor-free, space-saving storage for inmate personal property.

Under the County Purchasing Act, exemptions to the competitive bidding requirements are allowed for certain types of purchases. The statutes require that the Purchasing Agent advise the Commissioners Court of the existence of only one (1) source, with such notice to be entered into the minutes of the Court. Accordingly, the above item has been determined to be the sole source under the County Purchasing Act 262.024(a)(7) as follows:

“(7) an item can be obtained from only one (1) source, including:  
(A) items for which competition is precluded because of the  
existence of patents, copyrights, secret processes, or monopolies;”

**FISCAL IMPACT**

Funding in the amount of \$13,049.00 is available in account 521011/S8700-2023/2120950000.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Niki Jones Chris Lax, CPSM, CPSD, CPCP
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