



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 02/07/2023

SUBJECT: APPROVAL OF PROFESSIONAL SERVICES CONTRACT WITH CAMPOS ENGINEERING, INC. FOR HVAC TEST, ADJUST, AND BALANCE SERVICES FOR THE THIRD AND FOURTH FLOORS RENOVATION PROJECT OF THE 350 W. BELKNAP BUILDING

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve a Professional Services Contract with Campos Engineering, Inc. for HVAC Test, Adjust and Balance (TAB) services for the 3rd and 4th Floors Renovation Project of the 350 W. Belknap Building, located in Fort Worth, Texas.

BACKGROUND

On April 4, 2017, the Commissioners Court, through Court Order #124879, approved the purchase of the 350 W. Belknap Building from the City of Fort Worth to further the progression of the County's building space master plan for the downtown Fort Worth campus. When purchased, the building housed the Fort Worth Police Department (FWPD) in the basement and Floors 1 through 4, and the Tarrant County Jail on Floors 5 through 8. FWPD is currently leasing the basement space through a ten (10) year lease approved through Court Order #124880, and the Tarrant County Jail remains on Floors 5 through 8.

The current 350 W. Belknap Building Renovation Project Plan consists of interior renovations to Floors 1 through 4. Once complete, the building will house the Community Supervision and Correction Department (CSCD), the Criminal Courts Administration, Justice of the Peace, Precinct 5 and Constable, Precinct 5, along with Information Technology support staff.

On December 14, 2021, the Commissioners Court, through Court Order #137005, approved a Professional Service Contract with GSBS Architects to provide Programming, Schematic Design and Existing Building Survey for the 3rd and 4th Floors Renovation Project for the 350 W. Belknap Building utilizing ARPA funds.

On August 30, 2022, the Commissioners Court, through Court Order #138979, approved the Request For Qualification (RFQ No. 2022-198) – Annual Contract for HVAC Test, Adjust, Balance, and Professional Services, for various Tarrant County projects. Campos Engineering, Inc. was one (1) of the firms that received the highest evaluated ratings from the evaluation committee as having qualifications to meet the County's needs for indefinite quantities of work as outlined in the RFQ.

With approval of this Professional Services Contract, Campos Engineering will provide HVAC Testing, Adjusting, and Balancing Services related to the 3rd and 4th Floor Renovation Project for the 350 W. Belknap Building.

The Criminal District Attorney's Office has reviewed this contract as to form.

SUBMITTED BY:	Facilities Management	PREPARED BY: APPROVED BY:	Milissa Warner Michael Amador
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FISCAL IMPACT

Funding in the amount of \$33,600.00 is available in CARPA-2023.