



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 02/07/2023

**SUBJECT: BID NO. 2022-084 - ANNUAL CONTRACT FOR MISCELLANEOUS
OFFICE FURNITURE - COUNTYWIDE - VARIOUS VENDORS -
EXERCISE FIRST OPTION FOR RENEWAL - SAME FIRM FIXED
PRICES AND DISCOUNT FROM LIST PRICE**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of Bid No. 2022-084, Annual Contract for Miscellaneous Office Furniture, to the following vendors at the same firm fixed prices and discount from list price:

Primary	Plano Office Supply	Sections 1 and 5
	Texas Furniture Source, Inc.	Section 3
	Blue Box LLC	Sections 4 and 6
	Panther Ergonomics & Product Solutions	Section 2
	TX Interior Resources LLC	Sections 7 and 8
Secondary	Hertz Furniture Systems LLC	Sections 3 and 4
	Texas Furniture Source, Inc.	Section 5
	Plano Office Supply	Sections 2 and 6
Alternate	Blue Box LLC	Section 2

BACKGROUND

On April 5, 2022, the Commissioners Court, through Court Order #137844, awarded Bid No. 2022-084, Annual Contract for Miscellaneous Office Furniture, Countywide, to the following vendors:

Primary	Plano Office Supply	Sections 1 and 5
	Texas Furniture Source, Inc.	Section 3
	Blue Box LLC	Sections 4 and 6
	Panther Ergonomics & Product Solutions	Section 2
	TX Interior Resources LLC	Sections 7 and 8
Secondary	Hertz Furniture Systems LLC	Sections 3 and 4
	Texas Furniture Source, Inc.	Section 5
	Plano Office Supply	Sections 2 and 6

SUBMITTED BY: Purchasing

PREPARED BY: James Bocks, CPPB
APPROVED BY: Chris Lax, CPSM, CPSD, CPCP



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Alternate Blue Box LLC
 Just Ergonomics LLC

Section 2
Sections 3 and 6

The awards were based upon low bid meeting specifications and contained an option to renew for two (2) additional twelve (12) month periods.

Just Ergonomics LLC elected not to renew via email as alternate vendor for Sections 3 and 6. The remaining vendors notified Purchasing in writing that their prices will remain firm through April 4, 2024.

Therefore, it is the recommendation of Purchasing that the Commissioners Court approve renewal of Bid No. 2022-084, Annual Contract for Miscellaneous Office Furniture, for another twelve (12) month period.

FISCAL IMPACT

Expenses for last year were approximately \$270,099.31. Orders are placed on an as-needed basis. Funding is available in various accounts and cost centers.

Please Note: Due to the volume of information, copies of the entire packet are not being reproduced for distribution. However, the information may be viewed online in the Commissioners Court's agenda on the Tarrant County website or in the Commissioners Court records within the County Clerk's Office.