



# COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 01/17/2023

**SUBJECT: AUTHORIZATION TO SUBMIT PROCUREMENT CARD ACCOUNT  
APPLICATION FORMS TO JPMORGAN CHASE BANK FOR  
TARRANT COUNTY PROCUREMENT CARDS - PRECINCT 2**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court authorize the Purchasing Agent to submit a Procurement Card Account Application Form to JPMorgan Chase Bank for two (2) Tarrant County Procurement Cards for Precinct 2.

**BACKGROUND**

On August 25, 2020, the Commissioners Court, through Court Order #133581, awarded a contract for Procurement Card Services to JPMorgan Chase Bank.

The following employees completed the required Procurement Card Account Application Form and Employee Agreement in order to be issued a Tarrant County Procurement Card for Precinct 2:

Christie J. Harrison  
Gabriel Rivas IV

Tarrant County Procurement Card Procedures require authorization by the Commissioners Court for the Purchasing Agent to submit the application forms to JPMorgan Chase Bank.

**FISCAL IMPACT**

There is no fiscal impact associated with this item.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Melissa Lee, C.P.M., A.P.P. Chris Lax, CPSM, CPSD, CPCP
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