



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 01/17/2023

**SUBJECT: RFP NO. 2021-068 - ELECTRONIC PROCUREMENT SYSTEM -
PURCHASING DEPARTMENT - ION WAVE TECHNOLOGIES, INC.**

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court award RFP No. 2021-068, Electronic Procurement System, for the Purchasing Department, to Ion Wave Technologies, Inc. for \$212,000.00 and approve contract.

BACKGROUND

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Nine hundred seventy-three (973) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. A pre-proposal conference held on February 24, 2021 was attended by thirty-three (33) vendors as well as representatives from Information Technology and Purchasing. Sixteen (16) proposals and two (2) no-bids were received.

Proposals were evaluated by Information Technology and Purchasing representatives. Evaluations were based upon the criteria and processes set forth in the RFP. Accelalpha, Inc. and Workday, Inc. were deemed non-responsive for failure to provide contact information for references as required. EasiBuy, LLC and Elire, Inc. were deemed non-responsive for failure to submit a signed addendum as required. Jaggaer withdrew their proposal.

After the initial evaluations, the Evaluation Committee utilized a two-step process. The first phase consisted of evaluation of Process Workflows of each response; after which, the six (6) top scoring vendors were invited to present a demonstration to the Evaluation Committee between April 21, 2021 and April 30, 2021. The Evaluation Committee then rescored those vendors based upon the criteria and processes set forth in the RFP specifications, excluding price and focusing on user-interface attributes for each solution. For the second phase, full-system evaluations were conducted for the four (4) top scoring vendors. Ion Wave Technologies, Inc., the highest scoring vendor, meets all specifications and is acceptable to Information Technology and Purchasing.

The term of the contract is twelve (12) months, effective January 17, 2023, with two (2) options for renewal periods of twelve (12) months each.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Elaine Johnson, CPPB Chris Lax, CPSM, CPSD, CPCP
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Therefore, it is the joint recommendation of Information Technology and Purchasing that RFP No. 2021-068, Electronic Procurement System, be awarded to Ion Wave Technologies, Inc. for \$212,000.00.

Per vendor request, the contract is not attached. However, the contract is still subject to disclosure according to the Texas Public Information Act. The Criminal District Attorney's Office advised this policy exception would be a proper exercise of the Purchasing Agent's discretion.

FISCAL IMPACT

Funding in the amount of \$91,000.00 is available in account 545051/45100-2023/1810220000.

Funding for annual maintenance in the amount of \$59,000.00 will be requested in Year 2.

Funding for annual maintenance in the amount of \$62,000.00 will be requested in Year 3.