



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 12/13/2022

**SUBJECT: APPROVAL OF A WAIVER OF TERMINAL BENEFITS –
PRECINCT 3**

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve a waiver of terminal benefits for Precinct 3 for position number 20003050 – Precinct Administrator effective January 6, 2023.

BACKGROUND

The incumbent of the Precinct Administrator position will leave County service on January 5, 2023 with three hundred and twenty (320) hours of vacation. This Road and Bridge Fund position analyzes, researches, evaluates, and monitors budget and operations in addition to service delivery. The incumbent develops positions, proposals, policies, and programs and works with other governmental and private entities regarding County-related issues. Due to the critical duties performed by this position, Precinct 3 requests a waiver of terminal benefits.

FISCAL IMPACT

The cost to the Road and Bridge Fund will be approximately \$35,544.43 including fringe benefits.

SUBMITTED BY:	Human Resources	PREPARED BY: APPROVED BY:	Anjanie Ramnarine
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