



# COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

PAGE 1 OF 59

DATE: 12/13/2022

**SUBJECT: APPROVAL OF PURCHASE OF PRESERVATION SERVICES -  
TXMAS #18-3602 - COUNTY CLERK'S OFFICE - KOFIL  
TECHNOLOGIES, INC. - \$3,434,823.42**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve Purchase of Preservation Services utilizing the Texas Multiple Award Schedule (TXMAS) Contract #18-3602, for the County Clerk's Office, with Kofile Technologies, Inc. for \$3,434,823.42.

**BACKGROUND**

Kofile Technologies, Inc. was contacted and requested to submit pricing for Preservation Services under TXMAS Contract #18-3602.

The purchase of these services is specifically for the preservation of 417,354 pages of probate case files from 1940-1950. Services include conservation treatments, deacidification, encapsulation, and binding.

The TXMAS contract is effective through May 29, 2023.

TXMAS cooperative contracts are open to state and local government agencies in accordance with Government Code Title 7, Chapter 791, Subchapter C, Section 791.025, Contracts for Purchases.

The contract is attached for approval and signature. The Criminal District Attorney's Office reviewed this contract as to form.

**FISCAL IMPACT**

Funding in the amount of \$3,434,823.42 is available in account 569011/21300-2023/4820111000.

***Please Note: Due to the volume of information, copies of the entire packet are not being reproduced for distribution. However, the information may be viewed online in the Commissioners Court's agenda on the Tarrant County website or in the Commissioners Court records within the County Clerk's Office.***

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Elaine Johnson, CPPB Chris Lax, CPSM, CPSD, CPCP
---------------	------------	------------------------------	---