



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 12/13/2022

**SUBJECT: BID NO. 2022-062 - ANNUAL CONTRACT FOR PURCHASE OF
RETIREMENT WATCHES - HUMAN RESOURCES - J. BRANDT
RECOGNITION, LTD. - EXERCISE FIRST AND FINAL OPTION
FOR RENEWAL - SAME FIRM FIXED PRICES**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of Bid No. 2022-062, Annual Contract for Purchase of Retirement Watches, for the first and final optional twelve (12) month period with J. Brandt Recognition, Ltd.

BACKGROUND

On March 1, 2022, the Commissioners Court, through Court Order #137587, awarded Bid No. 2022-062, Annual Contract for Purchase of Retirement Watches, for Human Resources, to J. Brandt Recognition, Ltd.

The award was based upon low bid meeting specifications and contained an option to renew for one (1) additional twelve (12) month period.

The vendor notified Purchasing in writing that their prices will remain firm through March 2, 2024. Human Resources notified Purchasing in writing that they are pleased with the vendor and want to renew.

Therefore, it is the joint recommendation of Human Resources and Purchasing that the Commissioners Court approve renewal of Bid No. 2022-062, Annual Contract for Purchase of Retirement Watches, for another twelve (12) month period.

FISCAL IMPACT

Expenses for last year were approximately \$15,390.00. Orders are placed on an as-needed basis. Funding is available in account 579076/10000-2023/1140100000.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Krystal Garibay Chris Lax, CPSM, CPSD, CPCP
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