



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

PAGE 1 OF 25

DATE: 12/13/2022

**SUBJECT: BID NO. 2022-051 - ANNUAL CONTRACT FOR MODULAR FURNITURE AND MOVABLE/DEMOUNTABLE WALLS - COUNTYWIDE - VARIOUS VENDORS - EXERCISE FIRST OPTION FOR RENEWAL - SAME FIRM FIXED PRICES AND DISCOUNT FROM LIST PRICE**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve renewal of Bid No. 2022-051, Annual Contract for Modular Furniture and Movable/Demountable Walls, for the first optional twelve (12) month period at the same firm fixed prices and discount from list price.

**BACKGROUND**

On February 1, 2022, the Commissioners Court, through Court Order #137404, awarded Bid No. 2022-051, Annual Contract for Modular Furniture and Movable/Demountable Walls, Countywide, to the following vendors:

|         |                          |  |
|---------|--------------------------|--|
| Primary | Plano Office Supply      | Category A Systems II, IV and Category D   |
|         | Texas Interior Resources | Category A System III and Category B and C |

The awards were based upon low bid meeting specifications and contained options to renew for two (2) additional twelve (12) month periods.

The vendors notified Purchasing in writing that their prices will remain firm through February 25, 2024.

Therefore, it is the recommendation of Purchasing that the Commissioners Court approve renewal of Bid No. 2022-051, Annual Contract for Modular Furniture and Movable/Demountable Walls, for another twelve (12) month period.

**FISCAL IMPACT**

Expenses for last year were approximately \$29,674.95. Orders are placed on an as-needed basis.

SUBMITTED BY: Purchasing

PREPARED BY: James Bocks, CPPB  
APPROVED BY: Chris Lax, CPSM, CPSD, CPCP