



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER _____

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DATE: 12/13/2022

SUBJECT: **RFP NO. 2022-003 - ANNUAL CONTRACT FOR ELECTIONS
INVENTORY MANAGEMENT SYSTEM - ELECTIONS
ADMINISTRATION - WIRELESS DATA SYSTEMS, INC. -
EXERCISE FIRST OPTION FOR RENEWAL - SAME CONTRACT
TERMS**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of RFP No. 2022-003, Annual Contract for Elections Inventory Management System, for the first optional twelve (12) month period at the same contract terms.

BACKGROUND

On March 1, 2022, the Commissioners Court, through Court Order #137582, awarded RFP No. 2022-003, Annual Contract for Elections Inventory Management System, for Elections Administration, to Wireless Data Systems, Inc.

The award was based upon evaluation criteria set forth in the RFP specifications and contained options to renew for two (2) additional twelve (12) month periods.

The vendor notified Purchasing in writing that they will extend the same contract terms through March 7, 2024. Elections Administration notified Purchasing in writing that they are pleased with the vendor and want to renew.

Therefore, it is the joint recommendation of Elections Administration and Purchasing that the Commissioners Court approve renewal of RFP No. 2022-003, Annual Contract for Elections Inventory Management System, for another twelve (12) month period.

FISCAL IMPACT

There is no fiscal impact to the FY23 budget.

Year 2 funding in the amount of \$120,640.00, due one (1) year after "go-live," will be requested in the FY24 budget. "Go-Live" is anticipated to occur in December of 2022.

Year 3 funding in the amount of \$120,640.00, due two (2) years after "go-live," will be requested in the FY25 budget.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Gwen Peterson, C.P.M., A.P.P. Chris Lax, CPSM, CPSD, CPCP
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