



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 12/06/2022

**SUBJECT: APPROVAL OF CHANGES TO THE TABLE OF ORGANIZATION –
SHERIFF’S OFFICE**

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve changes to the table of organization for the Sheriff’s Office to temporarily retitle thirty (30) Detention Officer positions as outlined below effective January 1, 2023.

BACKGROUND

The Sheriff’s Office is requesting that thirty (30) Detention Officer positions be temporary retitled as Detention Officer (Deputy Sheriff Cadet) positions to assist with department-wide recruitment and retention efforts. The department has been discussing with TCC the ability to reserve a Basic Peace Officer training course exclusively for Tarrant County employees in August 2023. Thirty (30) employees would be recruited and placed into the identified positions. They would be trained, certified, and employed as Detention Officers until the Basic Peace Officer training course begins in August 2023, at which time they would serve as Deputy Sheriff Cadets until course completion. Following completion and certification as Peace Officers, eligible Deputy Sheriff Cadets would be promoted into available Deputy Sheriff vacancies. If sufficient Deputy Sheriff positions are not available, the Cadets would return to Confinement and serve as Detention Officers until such time as Deputy Sheriff positions become available.

The designation of these thirty (30) Detention Office positions as Detention Officer (Deputy Sheriff Cadet) positions is intended to be temporary. With well over one hundred (100) Detention Officer vacancies in Confinement at this time, these positions are not currently being utilized. It is requested that these changes be approved and the process described above be repeated as is feasible through December 31, 2024, unless need dictates earlier intervention. The Sheriff’s Office will monitor the number of Detention Officer vacancies and convert positions back to Detention Officer status if needed prior to that date.

FISCAL IMPACT

There is no cost associated with retitling these positions. The cost to ARPA/FRF funding will be approximately \$66,000.00 for the initial class of thirty (30) employees to attend the Basic Peace Officer training course. Any additional expenses after the initial class will be reviewed for funding potential.

This item has been recommended/approved for ARPA/FRF funding.

SUBMITTED BY:	Human Resources	PREPARED BY: APPROVED BY:	Anjanie Ramnarine
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