



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 12/06/2022

**SUBJECT: RFP NO. 2020-211 - CRIMINAL COURT DOCKET DISPLAY AND
CASE LOCATION - CRIMINAL COURTS ADMINISTRATION -
INFAX, INC. - EXERCISE SECOND AND FINAL OPTION FOR
RENEWAL - SAME CONTRACT TERMS**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of RFP No. 2020-211, Criminal Court Docket Display and Case Location, for the second and final optional twelve (12) month period at the same contract terms.

BACKGROUND

On December 21, 2021, the Commissioners Court, through Court Order #137113, approved renewal of RFP No. 2020-211, Criminal Court Docket Display and Case Location, for Criminal Courts Administration, with Infax, Inc.

The award was based upon evaluation criteria set forth in the RFP specifications and contained options to renew for two (2) additional twelve (12) month periods.

The vendor notified Purchasing in writing that they will extend the same contract terms through February 4, 2024. Criminal Courts Administration notified Purchasing in writing that they are pleased with the vendor and want to renew.

Therefore, it is the joint recommendation of Criminal Courts Administration and Purchasing that the Commissioners Court approve renewal of RFP No. 2020-211, Criminal Court Docket Display and Case Location, for another twelve (12) month period.

FISCAL IMPACT

There were no expenses last year. Funding in the amount of \$2,720.00 is available in account 578025/10000-2023/1810320000.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Elaine Johnson, CPPB Chris Lax, CPSM, CPSD, CPCP
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