



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 12/06/2022

SUBJECT: RFP NO. 2020-207 - BUSINESS PROCESS MANAGEMENT AND STRATEGIC CONSULTING - INFORMATION TECHNOLOGY - SOLUTIONS CUBE GROUP, LLC - EXERCISE SECOND AND FINAL OPTION FOR RENEWAL - SAME CONTRACT TERMS

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of RFP No. 2020-207, Business Process Management and Strategic Consulting, for the second and final optional twelve (12) month period at the same contract terms to the following vendor:

Primary Solutions Cube Group, LLC

BACKGROUND

On December 14, 2021, the Commissioners Court, through Court Order #137039, approved renewal of RFP No. 2020-207, Business Process Management and Strategic Consulting, for Information Technology, to the following vendors:

Primary Solutions Cube Group, LLC
Secondary Analyst International Corporation

The awards were based upon evaluation criteria set forth in the RFP specifications and contained options to renew for two (2) additional twelve (12) month periods. Analyst International Corporation elected not to renew.

The remaining vendor notified Purchasing in writing that they will extend the same contract terms through February 8, 2024. Information Technology notified Purchasing in writing that they are pleased with the vendor and want to renew.

Therefore, it is the joint recommendation of Information Technology and Purchasing that the Commissioners Court approve renewal of RFP No. 2020-207, Business Process Management and Strategic Consulting, for another twelve (12) month period.

FISCAL IMPACT

Expenses for last year were approximately \$273,000.00. This contract will be used for multiple projects and the County's future costs will be determined at the per contract rates. A contract addendum will be submitted to the Commissioners Court for approval of each new project.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Gwen Peterson, C.P.M., A.P.P. Chris Lax, CPSM, CPSD, CPCP
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