



## COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 11/22/2022

**SUBJECT: BID NO. 2023-011 - ANNUAL CONTRACT FOR ARBOR AND LANDSCAPE SUPPLIES AND SERVICES - COUNTYWIDE - VARIOUS VENDORS - PER HOURLY RATE AND MARKUP FOR PARTS**

### **COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court award Bid No. 2023-011, Annual Contract for Arbor and Landscape Supplies and Services, Countywide, to the following vendors at the per hourly rate and markup for parts:

Primary	MG Lawn and Landscape, LLC
Secondary	C. Green Scaping, LP

### **BACKGROUND**

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One hundred twenty-six (126) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on October 26, 2022 was attended by two (2) vendors as well as representatives from Facilities Management and Purchasing. Three (3) bids and one (1) no-bid were received.

Bids were evaluated by Facilities Management and Purchasing representatives. Award recommendations are to the low bids meeting specifications. TreeNewal did not meet specifications for failure to bid all items as required.

The term of the contract is twelve (12) months, effective December 4, 2022, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that Bid No. 2023-011, Annual Contract for Arbor and Landscape Supplies and Services, be awarded to the vendors listed above at the per hourly rate and markup for parts.

### **FISCAL IMPACT**

Expenses for last year were approximately \$146,468.90. Supplies and services are provided on an as-needed basis. Funding is available in account 532051/10000-2023/Various Cost Centers.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Rita C. Pauley, CPO Chris Lax, CPSM, CPSD, CPCP
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