



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER _____

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DATE: 11/01/2022

SUBJECT: APPROVAL OF A WAIVER OF TERMINAL BENEFITS – PUBLIC HEALTH

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve a waiver of terminal benefits for Public Health for position number 20004104 – Account Analyst effective November 3, 2022.

BACKGROUND

The incumbent of the Account Analyst position left County service on September 30, 2022 with approximately three hundred and ninety-three (393) hours of vacation. This Public Health Fund position maintains fund balances and authorizes expenditures for various departmental funds. The incumbent analyzes and assists divisions with setup and close out of annual budget encumbrances and administers and submits bimonthly revenue reports. Due to the critical duties performed by this position, Public Health requests a waiver of terminal benefits for the remaining two hundred and nine (209) hours.

FISCAL IMPACT

The net savings to the Public Health Fund will be approximately \$14,793.56 including fringe benefits. The cost of the waiver will be \$10,909.40 including fringe benefits. The salary savings for the remainder of FY 2023 will be approximately \$25,702.96 including fringe benefits.

SUBMITTED BY:	Human Resources	PREPARED BY: APPROVED BY:	Anjanie Ramnarine
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