



## COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 11/01/2022

**SUBJECT: APPROVAL OF A WAIVER OF TERMINAL BENEFITS – PUBLIC  
HEALTH**

### **COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve a waiver of terminal benefits for Public Health for position number 20004104 – Account Analyst effective November 3, 2022.

### **BACKGROUND**

The incumbent of the Account Analyst position left County service on September 30, 2022 with approximately three hundred and ninety-three (393) hours of vacation. This Public Health Fund position maintains fund balances and authorizes expenditures for various departmental funds. The incumbent analyzes and assists divisions with setup and close out of annual budget encumbrances and administers and submits bimonthly revenue reports. Due to the critical duties performed by this position, Public Health requests a waiver of terminal benefits for the remaining two hundred and nine (209) hours.

### **FISCAL IMPACT**

The net savings to the Public Health Fund will be approximately \$14,793.56 including fringe benefits. The cost of the waiver will be \$10,909.40 including fringe benefits. The salary savings for the remainder of FY 2023 will be approximately \$25,702.96 including fringe benefits.

SUBMITTED BY:	Human Resources	PREPARED BY: APPROVED BY:	Anjanie Ramnarine
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