



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 11/01/2022

**SUBJECT: APPROVAL OF AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES CONTRACT WITH BAIRD, HAMPTON & BROWN, INC. FOR ADDITIONAL ENGINEERING SERVICES RELATED TO THE FIRE ALARM SYSTEM REPLACEMENT PROJECT AT THE PLAZA BUILDING**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested the Commissioners Court approve Amendment No. 1 to the Professional Services Contract with Baird, Hampton & Brown, Inc. (BHB) for additional engineering services related to the Fire Alarm System Replacement Project at the Plaza Building located in Fort Worth.

**BACKGROUND**

On September 29, 2020, the Commissioners Court, through Court Order #133842, approved the original Professional Services Contract with BHB to provide design, bidding and construction administration services for the fire alarm system replacement at the Plaza Building.

On December 2, 2021, submitted bids for the Fire Alarm Replacement Project were received by the Purchasing Department and the only bid received exceeded the available budget.

On January 4, 2022, the Commissioners Court, through Court Order #137183, approved permission to reject all bids and rebid with revised specifications to reduce the cost of the project.

Amendment No. 1 increases the BHB contract by \$4,000.00 for the following design changes and rebidding services required:

- Revising the drawings to eliminate the majority of new conduit and reduce the amount of new wiring included in the project and other cost-saving items as previously discussed with Facilities Management
- Attend and participate in additional bidding services meetings required for the project re-bid

Redesign of the construction drawings is necessary to incorporate the requested changes into the design and attend additional bidding phase meetings.

The Criminal District Attorney's Office has reviewed this Amendment as to form.

SUBMITTED BY:	Facilities Management	PREPARED BY: APPROVED BY:	Joshua Palmer Michael Amador
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## **FISCAL IMPACT**

The fiscal impact for this additional services request is \$4,000.00. Funding is available from funds designated for this project, account 569011/3110210000/45100-2023.