



# COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 11/01/2022

**SUBJECT: APPROVAL OF PURCHASE OF SERVICENOW SUBSCRIPTIONS  
AND USER LICENSES - #DIR-TSO-4288 - INFORMATION  
TECHNOLOGY - CARAHSOFT TECHNOLOGY CORPORATION -  
\$326,153.52**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve purchase of ServiceNow Subscriptions and User Licenses, utilizing the State of Texas Department of Information Resources (DIR) Contract #DIR-TSO-4288, for Information Technology, with Carahsoft Technology Corporation for \$326,153.52.

**BACKGROUND**

Carahsoft Technology Corporation was contacted and requested to submit pricing for ServiceNow Subscriptions and User Licenses through DIR Contract #DIR-TSO-4288. The offer received from Carahsoft Technology Corporation meets all requirements and is acceptable to Information Technology.

DIR's cooperative contracts program is open for state and local government in accordance with Government Code Title 10, Subtitle B, Chapter 2054, Subchapter A, Section 2054.0565, Use of Contracts by Other Entities, "(a) The department may include terms in a procurement contract entered into by the department, including a contract entered into under Section 2157.068, that allow the contract to be used by another state agency, a political subdivision of this state, a governmental entity of another state, or an assistance organization as defined by Section 2175.001. (b) A political subdivision that purchases an item or service using a contract under this section satisfies any other law requiring the political subdivision to seek competitive bids for that item or service".

The term of the contract is twelve (12) months, effective November 1, 2022, with one (1) option for a renewal period of twelve (12) months.

**FISCAL IMPACT**

Funding in the amount of \$326,153.52 is available in 578025/10000-2023/1810320000. Year 2 funding will be requested in FY24 budget.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Elaine Johnson, CPPB Chris Lax, CPSM, CPCP
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