



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 10/25/2022

SUBJECT: BID NO. 2022-211 - ANNUAL CONTRACT FOR AUTOMOTIVE AND LIGHT TRUCK PARTS AND SUPPLIES - COUNTYWIDE - VARIOUS VENDORS - PER UNIT PRICE AND DISCOUNT FROM LIST PRICE

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court award Bid No. 2022-211, Annual Contract for Automotive and Light Truck Parts and Supplies, Countywide, to the following vendors at the per unit price and discount from list price:

Primary	IEH Auto Parts LLC d/b/a	8 of 21 Sections
	Auto Plus Auto Parts	
	XL Parts LLC	3 of 21 Sections
	Parts Authority, LLC	2 of 21 Sections
	AutoNation Chevrolet	1 of 21 Sections
	AutoNation Ford South Fort Worth	1 of 21 Sections
Secondary	XL Parts LLC	4 of 21 Sections
	IEH Auto Parts LLC d/b/a	2 of 21 Sections
	Auto Plus Auto Parts	
	Napa Auto Parts	2 of 21 Sections
	Parts Authority, LLC	1 of 21 Sections
Alternate	Parts Authority, LLC	2 of 21 Sections
	XL Parts LLC	2 of 21 Sections
	AutoNation Ford South Fort Worth	1 of 21 Sections
	Napa Auto Parts	1 of 21 Sections

BACKGROUND

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One hundred eighty-four (184) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on August 31, 2022 was attended by five (5) vendors as well as representatives from Transportation Services and Purchasing. Eight (8) bids were received.

SUBMITTED BY: Purchasing

PREPARED BY: Krystal Garibay
APPROVED BY: Chris Lax, CPSM, CPCP



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Bids were evaluated by Transportation Services and Purchasing representatives. Award recommendations are to the low bids meeting specifications.

Responses from O'Reilly Auto Parts and Alternator Service, Inc. were deemed non-responsive for failure to sign Addendum 1 as required. AutoNation Chevrolet's and Napa Auto Part's responses for Sections 7 and 20 did not meet specifications for failure to bid all items within a section as required. Parts Authority's response for Sections 3, 7, 9, and 21 did not meet specifications for bidding outside of the brands specified in the bid.

There are no awards for Sections 5, 7, 12, and 15-17 because no bids were received for these sections. There are no secondary or alternate awards for Sections 3, 9, 10, 13, 14, and 21 because only one (1) bid was received. There are no alternate awards for Sections 2, 4, and 19 because only one (1) bid was received.

The term of the contract is twelve (12) months, effective October 28, 2022, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Transportation Services and Purchasing that Bid No. 2022-211, Annual Contract for Automotive and Light Truck Parts and Supplies, be awarded to the vendors listed above at the per unit price and discount from list price.

FISCAL IMPACT

Expenses for last year were approximately \$136,654.58. The County's future cost will be determined by orders placed on an as-needed basis.