



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

PAGE 1 OF 4

DATE: 10/11/2022

**SUBJECT: APPROVAL OF CHANGES TO THE TABLE OF ORGANIZATION –
PUBLIC HEALTH**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve changes to the Table of Organization for Public Health to create four (4) new Informatics positions and move related positions effective on October 12, 2022.

BACKGROUND

Public Health is requesting the creation of four (4) new Informatics positions under the CDC-Health Disparities/High Risk Grant (F0102). A Grade 73 PH Data Exchange Supervisor position will lead a team that works across multiple internal divisions and program areas for interoperability needs. The incumbent will direct the transformation of information from a variety of sources and formats to enable accurate and timely reporting and messaging. Three (3) Grade 19 PH Data Exchange Analyst positions will report to the PH Data Exchange Supervisor and work across multiple internal divisions and program areas to provide support for interoperability and reporting needs. The incumbent will transform and synthesize information from a variety of sources and formats to enable accurate and timely reporting and messaging. These positions have been reviewed by the Job Evaluation Committee and are recommended to be administered at the grades included above.

In conjunction with the new positions, Public Health is requesting changes to the Informatics reporting structure to properly align staff and supervisory positions. Expansion of this department has resulted in the need to clarify roles and responsibilities to a greater degree than previously required. Details of these position changes are outlined on the attached documents and will result in no fiscal impact.

Positions funded by grants or special funds may be eliminated due to loss of funding at any time, and Tarrant County has no obligation to assume funding for these positions.

FISCAL IMPACT

The annual cost to the CDC-Health Disparities/High Risk Grant (F0102) for the new Informatics positions will be approximately \$399,139.73 including fringe benefits.

SUBMITTED BY:	Human Resources	PREPARED BY: APPROVED BY:	Anjanie Ramnarine
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