



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

PAGE 1 OF 4

DATE: 10/11/2022

SUBJECT: RFP NO. 2021-149 - ANNUAL CONTRACT FOR COVID-19 AFTER-ACTION REVIEW - OFFICE OF EMERGENCY MANAGEMENT - INNOVATIVE EMERGENCY MANAGEMENT, INC. - EXERCISE FIRST OPTION FOR RENEWAL - SAME CONTRACT TERMS

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of RFP No. 2021-149, Annual Contract for Covid-19 After-Action Review, for the Office of Emergency Management, for the first optional twelve (12) month period at the same contract terms.

BACKGROUND

On February 8, 2022, the Commissioners Court, through Court Order #137488, awarded RFP No. 2021-149, Annual Contract for COVID-19 After-Action Review, for the Office of Emergency Management, to Innovative Emergency Management, Inc.

The award was based upon evaluation criteria set forth in the RFP specifications and contained options to renew for two (2) additional twelve (12) month periods.

The vendor notified Purchasing in writing that they will extend the same contract terms through October 24, 2023. The Office of Emergency Management notified Purchasing in writing that they are pleased with the vendor and want to renew.

Therefore, it is the joint recommendation of the Office of Emergency Management and Purchasing that the Commissioners Court approve renewal of RFP No. 2021-149, Annual Contract for Covid-19 After-Action Review, for another twelve (12) month period.

FISCAL IMPACT

Expenses for last year were approximately \$97,446.00. Funding in the amount of \$180,000.00 is available in CARPA.

This item has been recommended or approved for ARPA/FRF funding.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Brad Richards Chris Lax, CPSM, CPCP
---------------	------------	------------------------------	--