



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

PAGE 1 OF 4

DATE: 10/11/2022

**SUBJECT: RFP NO. 2022-164 - ANNUAL CONTRACT FOR AUDIO VISUAL
SYSTEMS MAINTENANCE AND STAFF AUGMENTATION -
INFORMATION TECHNOLOGY - VARIOUS VENDORS - PER
CONTRACT TERMS**

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court award RFP No. 2022-164, Annual Contract for Audio Visual Systems Maintenance and Staff Augmentation, for Information Technology, to the following vendors at the per contract terms:

Primary	Communication Concepts
Secondary	Real Network Services, Inc.
Alternate	Digital Resources, Inc.

BACKGROUND

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One hundred thirty (130) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. A pre-proposal conference held on July 27, 2022 was attended by five (5) vendors as well as representatives from Information Technology and Purchasing. Four (4) proposals were received.

The proposals were evaluated by Information Technology and Purchasing representatives. Evaluations were based upon the criteria and processes set forth in the RFP.

Technical Operations, Inc. was deemed non-responsive for failure to sign Addendum No. 1.

The proposals received from the vendors listed above meet all specifications and are acceptable to Information Technology.

The term of the contract is twelve (12) months, effective October 11, 2022, with one (1) option for a renewal period of twelve (12) months.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Caleb Rojo Chris Lax, CPSM, CPCP
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Therefore, it is the joint recommendation of Information Technology and Purchasing that RFP No. 2022-164, Annual Contract for Audio Visual Systems Maintenance and Staff Augmentation, be awarded to the vendors listed above at the per contract terms.

FISCAL IMPACT

Expenses for last year were approximately \$578,142.00. Funding is available in account 569011/10000-2023/1810320000. Services are provided on an as-needed basis.