



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER _____

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DATE: 10/11/2022

SUBJECT: **RFP NO. 2022-127 - PROFESSIONAL SERVICES - SAP
ONBOARDING AND OFFBOARDING - INFORMATION
TECHNOLOGY - ANAND PAG INC. - \$154,000.00**

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court award RFP No. 2022-127, Professional Services - SAP Onboarding and Offboarding, for Information Technology, to Anand PAG Inc. for \$154,000.00.

BACKGROUND

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Five hundred fifty-eight (558) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. A pre-proposal conference held on May 12, 2022 was attended by fourteen (14) vendors as well as representatives from Human Resources, Information Technology, and Purchasing. Five (5) proposals and two (2) no-bids were received.

Proposals were evaluated by Human Resources, Information Technology, and Purchasing representatives. Evaluations were based upon the criteria and processes set forth in the RFP.

The top two (2) vendors were invited to provide presentations on August 18 and 19, 2022. The Evaluation Committee then re-scored the vendors based on the criteria and processes set forth in the RFP specifications. The proposal received from Anand PAG Inc. meets all specifications and is acceptable to Human Resources and Information Technology.

The term of the contract is twelve (12) months, effective October 11, 2022, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Human Resources, Information Technology, and Purchasing that RFP No. 2022-127, Professional Services - SAP Onboarding and Offboarding, be awarded to Anand PAG Inc. for \$154,000.00.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Brad Richards Chris Lax, CPSM, CPCP
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FISCAL IMPACT

Funding in the amount of \$154,000.00 is available in account 545051/45100-2023/1810220000.