



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 09/13/2022

**SUBJECT: BID NO. 2022-208 - ANNUAL CONTRACT FOR PREVENTATIVE MAINTENANCE AND REPAIR OF COMMERCIAL KITCHEN EQUIPMENT - FACILITIES MANAGEMENT - VARIOUS VENDORS - PER UNIT PRICE, HOURLY RATE, AND MARKUP FOR PARTS**

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court award Bid No. 2022-208, Annual Contract for Preventative Maintenance and Repair of Commercial Kitchen Equipment, for Facilities Management, to the following vendors at the per unit price, hourly rate, and markup for parts:

Primary            EEC Acquisition LLC, d/b/a Smart Care Equipment Solutions  
Secondary        Commercial Food Service Repair, Inc., d/b/a Tech24

**BACKGROUND**

Notice of the County’s intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One hundred eight (108) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on August 18, 2022 was attended by four (4) vendors as well as representatives from Facilities Management and Purchasing. Two (2) bids were received.

Bids were evaluated by Facilities Management and Purchasing representatives. Award recommendations are to the low bids meeting specifications.

The term of the contract is twelve (12) months, effective September 25, 2022, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that Bid No. 2022-208, Annual Contract for Preventative Maintenance and Repair of Commercial Kitchen Equipment, be awarded to the vendors listed above at the per unit price, hourly rate, and markup for parts.

**FISCAL IMPACT**

Expenses for last year were approximately \$133,000.00. Services are provided on an as-needed basis. Funding is available in account 534041/10000-2022/Various Cost Centers.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Roger Fuller Chris Lax, CPSM, CPCP
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