



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 09/13/2022

SUBJECT: RFP NO. 2022-182 - ANNUAL CONTRACT FOR HAIR TESTING SUPPLIES AND LABORATORY CONFIRMATION TESTING SERVICES - COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT - OMEGA LABORATORIES, INC. - PER CONTRACT TERMS

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court award RFP No. 2022-182, Annual Contract for Hair Testing Supplies and Laboratory Confirmation Testing Services, for Community Supervision and Corrections Department (CSCD), to Omega Laboratories, Inc. at the per contract terms.

BACKGROUND

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Four hundred one (401) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. A pre-proposal conference held on July 20, 2022 was attended by one (1) vendor as well as representatives from CSCD and Purchasing. One (1) proposal was received.

The proposal was evaluated by CSCD and Purchasing representatives. Evaluation was based upon the criteria and processes set forth in the RFP. The proposal received from Omega Laboratories, Inc. meets all specifications and is acceptable to CSCD.

The term of the contract is twelve (12) months, effective December 3, 2022, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of CSCD and Purchasing that RFP No. 2022-182, Annual Contract for Hair Testing Supplies and Laboratory Confirmation Testing Services, be awarded to Omega Laboratories, Inc. at the per contract terms.

FISCAL IMPACT

Expenses for last year were approximately \$81,439.00. Funding source for this contract is provided by various CSCD grant funds. No Tarrant County funds are required. Materials and services are provided on an as-needed basis.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Wanyu Chen Chris Lax, CPSM, CPCP
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