



## COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 08/16/2022

**SUBJECT: APPROVAL OF A PROFESSIONAL SERVICES CONTRACT WITH  
GSBS ARCHITECTS FOR ARCHITECTURAL AND ENGINEERING  
SERVICES FOR THE THIRD AND FOURTH FLOORS  
RENOVATION PROJECT OF THE 350 W. BELKNAP BUILDING**

### **COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve a Professional Services Contract with GSBS Architects for architectural and engineering services for the 3rd and 4th Floors Renovation Project of the 350 W. Belknap Building, Fort Worth, Texas.

### **BACKGROUND**

The 350 W. Belknap building consists of typical office space on the 1st through 4th floors, and each floor has a footprint of approximately 22,000 square feet. This project is a continuation of the Criminal Courts System Master Plan for the 350 W. Belknap Building presented to Commissioners Court on August 19, 2014.

On November 19, 2019, the Commissioners Court, through Court Order #131637, approved the advertisement of a Request For Qualifications (RFQ) for architectural and engineering services related to the 350 W. Belknap Building Renovation Project.

On April 28, 2020, the Commissioners Court, through Court Order #132687, approved negotiations for architectural services.

On October 27, 2020, the Commissioner Court, through Court Order #134090, approved a Professional Services Contract with GSBS Architects to provide Programming and Schematic Design services for the 1st and 2nd floors.

On November 23, 2021, the Commissioner Court, through Court Order #136920, approved a Professional Service Contract with GSBS Architects for architectural and engineering services to provide design development, construction documents, bidding/negotiation, construction administration and closeout and supplemental services for the 1st and 2nd floors.

On December 14, 2021, the Commissioners Court, through Court Order #137005, approved a Professional Service Contract with GSBS Architects to provide Programming, Schematic Design and Existing Building Survey for the 3rd and 4th floors.

SUBMITTED BY:	Facilities Management	PREPARED BY: APPROVED BY:	Milissa Warner Michael Amador
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With approval of this Professional Service Contract, GSBS Architects scope of services shall include but not be limited to the following:

- Design Development
- Construction Documents
- Bidding/Negotiation
- Construction Administration/Close-out

The Criminal District Attorney's Office has reviewed this contract as to form.

### **FISCAL IMPACT**

The fiscal impact of this contract is \$863,090.00. Funding is available from funds designated for this project by CARPA-2022

*This item has been recommended or approved for ARPA/FRF funding.*