



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 08/16/2022

**SUBJECT: APPROVAL OF A PROFESSIONAL SERVICES CONTRACT WITH
HAHNFELD ASSOCIATES, ARCHITECTS AND PLANNERS, INC.,
D/B/A HAHNFELD HOFFER STANFORD RELATED TO THE
LONNELL E. COOPER COMMUNITY JUSTICE CENTER CAMERA
REPLACEMENT PROJECT AT THE MILLER AVENUE COMPLEX**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve a Professional Services Contract with Hahnfeld Associates, Architects and Planners, Inc., d/b/a Hahnfeld Hoffer Stanford (HHS) related to the Lonnell E. Cooper Community Justice Center Camera Replacement Project at the Miller Avenue Complex located at 3210 Miller Avenue, Fort Worth, Texas.

BACKGROUND

On April 26, 2022, the Commissioners Court, through Court Order #138003, approved a Request For Qualifications (RFQ 2022-098) for Professional Architectural-Engineering Services for various Tarrant County projects, granting approval for the Facilities Management Department and Purchasing Department to utilize the selected firms for indefinite quantities of work, as outlined in the RFQ, at the hourly rates in the respective rate schedules for each firm. Firms will be issued a Tarrant County purchase order or will be required to sign a contract for individual projects, depending on the type and cost of the work. HHS was one (1) of the firms that received the highest evaluated ratings from the evaluation committee as having qualifications to meet the County's needs for indefinite quantities of work as outlined in the RFQ.

The purpose of this contract is for HHS to provide project administration and security consulting services to design and oversee installation of the interior cameras at the Lonnell E. Cooper Community Justice Center.

HHS will provide the following architectural, engineering and security consulting services:

- 1.1 Design Development
- 1.2 Construction Documents
- 1.3 Procurement Services
- 1.4 Construction Administration Services
- 1.5 Security Consulting Services
- 1.6 Engineering Services

SUBMITTED BY:	Facilities Management	PREPARED BY: APPROVED BY:	Chad Raines Michael Amador
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Project administration and coordination services also include interfacing with Tarrant County's Information Technology Department to ensure proper connectivity protocols are adhered to.

The Criminal District Attorney's Office has reviewed this contract as to form.

FISCAL IMPACT

The fiscal impact for this contract is \$51,590.00. Funding is available for this project in account 540000/45100-2022/3110213000.