



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 08/16/2022

SUBJECT: **RFP NO. 2022-103 - YOUTH ADVOCACY SERVICES - JUVENILE SERVICES - YOUTH ADVOCATE PROGRAMS, INC. - \$600,000.00**

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court award RFP No. 2022-103, Youth Advocacy Services, for Juvenile Services, to Youth Advocate Programs, Inc. for \$600,000.00 and approve contract.

**BACKGROUND**

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Two hundred nineteen (219) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. Two (2) proposals were received.

Proposals were evaluated by Juvenile Services and Purchasing representatives. Evaluations were based upon the criteria and processes set forth in the RFP.

The proposal received from Youth Advocate Programs, Inc. meets all specifications and is acceptable to Juvenile Services. Recommendation was presented to the Tarrant County Juvenile Services Board and approved on July 20, 2022.

The term of the contract is twelve (12) months, effective October 1, 2022, with three (3) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Juvenile Services, Tarrant County Juvenile Services Board, and Purchasing that RFP No. 2022-103, Youth Advocacy Services, be awarded to Youth Advocate Programs, Inc. for \$600,000.00.

The contract is attached for approval and signature. The Criminal District Attorney's Office reviewed the contract as to form.

**FISCAL IMPACT**

Funding in the amount of \$600,000.00 is included in the department's FY23 budget request.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Caleb Rojo Chris Lax, CPSM, CPCP
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