



# COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

PAGE 1 OF 11

DATE: 06/28/2022

**SUBJECT: BID NO. 2022-153 – ANNUAL CONTRACT FOR LOCKSMITH SERVICES AND SUPPLIES – COUNTYWIDE – VARIOUS VENDORS – PER UNIT PRICE, DISCOUNT FROM LIST PRICE AND PERCENT MARKUP FROM COST**

## **COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court award Bid No. 2022-153, Annual Contract for Locksmith Services and Supplies, Countywide, to the following vendors at the per unit price, discount from list price, and percent markup from cost:

Primary	Lock Tight Security, Inc.	Sections 1, 2, 3
	Sentry Security Fasteners, Inc.	Section 4
Secondary	Western Detention Products	Section 4

## **BACKGROUND**

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Thirty-seven (37) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on May 19, 2022 was attended by one (1) vendor as well as representatives from Facilities Management, the Sheriff's Office, and Purchasing. Four (4) bids were received.

Bids were evaluated by Facilities Management, the Sheriff's Office, and Purchasing representatives. Award recommendations are to the low bids meeting specifications.

Grovestreet Auto & Key was deemed non-responsive for failure to sign Addendum as required. There is no secondary award for sections 1-3 because only one (1) bid was received for these sections.

The term of the contract is twelve (12) months, effective July 11, 2022, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Facilities Management, the Sheriff's Office, and Purchasing that Bid No. 2022-153, Annual Contract for Locksmith Services and Supplies, be awarded to the vendors listed above at the per unit price, discount from list price, and percent markup from cost.

SUBMITTED BY: Purchasing

PREPARED BY: Jane Rogers  
APPROVED BY: Chris Lax, CPSM, CPCP



## COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER: \_\_\_\_\_ DATE: 06/28/2022 PAGE 2 OF 11

### **FISCAL IMPACT**

Expenses for last year were approximately \$71,000.00. Services are provided on an as-needed basis. Funding is available in account 569011/10000-2022/Various Cost Centers.