



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 06/07/2022

**SUBJECT: RFP NO. 2022-116 - ANNUAL CONTRACT FOR EMPLOYEE DRUG
AND ALCOHOL TESTING - COUNTYWIDE - VARIOUS VENDORS
- PER CONTRACT TERMS**

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court award RFP No. 2022-116, Annual Contract for Employee Drug and Alcohol Testing, Countywide, to the following vendors at the per contract terms:

Primary	RN Expertise, Inc.
Secondary	DSI Medical Services, Inc,
Alternate	First Hospital Laboratories, Inc., d/b/a Vault Health

BACKGROUND

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. One hundred ninety-seven (197) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. A pre-proposal conference held on April 27, 2022 was attended by three (3) vendors as well as representatives from Human Resources and Purchasing. Three (3) proposals were received.

Proposals were evaluated by Human Resources and Purchasing representatives. Evaluations were based upon the criteria and processes set forth in the RFP.

The term of the contract is twelve (12) months, effective June 24, 2022, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Human Resources and Purchasing that RFP No. 2022-116, Annual Contract for Employee Drug and Alcohol Testing, be awarded to the vendors listed above at the per contract terms.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Wanyu Chen Chris Lax, CPSM, CPCP
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FISCAL IMPACT

Expenses for last year were approximately \$35,525.00. The County's future costs will be determined by services provided on an as-needed basis. Funding is available in the following accounts:

569011/26100-2022/6880100000
569011/10000-2022/1140100000
575641/61900-2022/1911000000
569011/10000-2022/2110120000
572222/C0010-2022/2510100000/GCJAD-2004