



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

PAGE 1 OF 3

DATE: 05/10/2022

SUBJECT: **APPROVAL OF AN EXCEPTION TO THE TRAVEL POLICY –  
CRIMINAL DISTRICT ATTORNEY’S OFFICE AND 324TH  
DISTRICT COURT**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve an exception to the County’s Travel Policy for the Criminal District Attorney, Sharen Wilson and Judge Jerome S. Hennigan.

**BACKGROUND**

County Travel Policy States: *“Elected or Appointed Officials” who are in the final year of the current term of office, or in the final year of the current appointment, and who will no longer be an incumbent in that elected or appointed position after the end of the current term of appointment, must have prior Commissioners Court approval for out-of-state or out-of-region travel and/or educational costs.*

**Criminal District Attorney’s Office**

**2022 Advanced Criminal Law Course**

July 17-21, 2022  
Dallas, Texas  
Sharen Wilson  
\$1,435.54

**324<sup>th</sup> District Court**

**Advanced Family Law Seminar**

August 7-11, 2022  
San Antonio, Texas  
Judge Jerome S. Hennigan  
\$1,270.80

**FISCAL IMPACT**

**Criminal District Attorney’s Office**

588261/10000-2022/4510100000 = \$1,859.01

**324<sup>th</sup> District Court**

588261/10000-2022/4133100000 = \$1,270.80

SUBMITTED BY: Administrator’s Office

PREPARED BY: Teresa Ralls  
APPROVED BY: