



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER _____

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DATE: 04/26/2022

SUBJECT: **BID NO. 2022-080 - ANNUAL CONTRACT FOR PREVENTATIVE MAINTENANCE OF COMMERCIAL KITCHEN VENT HOODS, CEILING REGISTERS, AND KITCHEN CLEANING SERVICES - FACILITIES MANAGEMENT - VARIOUS VENDORS - PER UNIT PRICE**

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court award Bid No. 2022-080, Annual Contract for Preventative Maintenance of Commercial Kitchen Vent Hoods, Ceiling Registers, and Kitchen Cleaning Services, for Facilities Management, to the following vendors at the per unit price:

Primary Guardian Power Cleaning of Dallas, Inc.
Secondary Fikes Infection Control, Inc.

BACKGROUND

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Two hundred thirty-three (233) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on March 2, 2022 was attended by three (3) vendors as well as representatives from Facilities Management and Purchasing. Two (2) bids were received.

Bids were evaluated by Facilities Management and Purchasing representatives. Award recommendations are to the low bids meeting specifications.

The term of the contract is twelve (12) months, effective May 3, 2022, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that Bid No. 2022-080, Annual Contract for Preventative Maintenance of Commercial Kitchen Vent Hoods, Ceiling Registers, and Kitchen Cleaning Services, be awarded to the vendors listed above at the per unit price.

FISCAL IMPACT

Expenses for last year were approximately \$17,000.00. Services are provided on an as-needed basis.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Rita C. Pauley, CPO Chris Lax, CPSM, CPCP
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