



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER _____

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DATE: 04/26/2022

**SUBJECT: BID NO. 2022-093 - ANNUAL CONTRACT FOR BODY BAGS -
MEDICAL EXAMINER'S OFFICE - VARIOUS VENDORS - PER
UNIT PRICE**

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court award Bid No. 2022-093, Annual Contract for Body Bags, for the Medical Examiner’s Office, to the following vendors at the per unit price:

Primary	E.M. Adams Company	3 of 6 Items
	Extra Packaging LLC	3 of 6 Items
Secondary	E.M. Adams Company	3 of 6 Items
	Extra Packaging LLC	2 of 6 Items

BACKGROUND

Notice of the County’s intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Two hundred seventy-three (273) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. Eight (8) bids were received.

Bids were evaluated by the Medical Examiner’s Office and Purchasing representatives. Award recommendations are the low bids meeting specifications. Quadmed, Inc. was deemed non-responsive for failure to submit a signed addendum. Several vendors did not meet minimum specifications for individual line items. There is a separate spreadsheet that outlines the reason for each. McKesson Medical-Surgical Government Solutions LLC withdrew their bid for item 3 due to pricing error.

There is no secondary award recommendation for item 2 because only one (1) responsive bid was received for that item.

The term of the contract is twelve (12) months, effective April 26, 2022, with one (1) option for a renewal period of twelve (12) months.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Gwen Peterson, C.P.M., A.P.P. Chris Lax, CPSM, CPCP
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Therefore, it is the joint recommendation of the Medical Examiner's Office and Purchasing that Bid No. 2022-093, Annual Contract for Body Bags, be awarded to the vendors listed above at the per unit price.

FISCAL IMPACT

Annual expenses are estimated to be approximately \$58,364.00. Orders are placed on an as-needed basis.

This item has been recommended or approved for ARPA/FRF funding.