



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 03/22/2022

SUBJECT: **RFP NO. 2020-207 - BUSINESS PROCESS MANAGEMENT AND  
STRATEGIC CONSULTING - INFORMATION TECHNOLOGY -  
SOLUTIONS CUBE GROUP LLC - \$19,500.00**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve Addendum 3 for RFP No. 2020-207, Business Process Management and Strategic Consulting, with Solutions Cube Group LLC for \$19,500.00.

**BACKGROUND**

On December 14, 2021, the Commissioners Court, through Court Order #137039, approved renewal of RFP No. 2020-207, Business Process Management and Strategic Consulting, for Information Technology, with the following vendors:

Primary	Solutions Cube Group LLC
Secondary	Analyst International Corporation

On November 16, 2021, the Commissioners Court, through Court Order #136871, approved Addendum 1.

On December 21, 2021, the Commissioners Court, through Court Order #137116, approved Addendum 2.

Addendum 3 is for Solutions Cube Group, LLC to conduct facilitated meetings for approximately six (6) days to engage Information Technology and Dispute Resolution Program stakeholders to develop deliverables for a competitive solicitation for a Dispute Resolution Program case management system.

The term of the contract is effective through February 8, 2023, with one (1) option for a renewal period of twelve (12) months.

Addendum 3 is attached for approval and signature. The Criminal District Attorney's Office reviewed this Addendum as to form.

**FISCAL IMPACT**

Funding in the amount of \$19,500.00 is available in account 540000/22500-2022/1120100000.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Elaine Johnson, CPPB Chris Lax, CPSM, CPCP
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