



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER _____

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DATE: 03/22/2022

**SUBJECT: ACCEPTANCE OF REBATE CHECK - BID NO. 2020-003 - ANNUAL
CONTRACT FOR OFFICE SUPPLIES AND OTHER
MISCELLANEOUS PRODUCTS - COUNTYWIDE - STAPLES
CONTRACT AND COMMERCIAL, LLC - \$132,935.03**

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve acceptance of a rebate check for Bid No. 2020-003, Annual Contract for Office Supplies and Other Miscellaneous Products, for \$132,935.03.

BACKGROUND

On September 7, 2021, the Commissioners Court, through Court Order #136262, approved renewal of Bid No. 2020-003, Annual Contract for Office Supplies and Other Miscellaneous Products, Countywide, to Staples Contract and Commercial, LLC.

The bid from Staples Contract and Commercial, LLC included a rebate to Tarrant County of three percent (3%) based on the spending of the entities participating in the Tarrant County Cooperative Purchasing Program. Currently, there are forty (40) participating entities.

FISCAL IMPACT

This constitutes revenue to Tarrant County in the amount of \$132,935.03.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	James L. Bocks, CPPB Chris Lax, CPSM, CPCP
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