



COMMISSIONERS COURT  
COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

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DATE: 03/22/2022

**SUBJECT: BID NO. 2022-082 - ANNUAL CONTRACT FOR AUTOMOTIVE AND LIGHT TRUCK BODY REPAIR - COUNTYWIDE - READ'S COLLISION, LLC - DISCOUNT FROM LIST PRICE**

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court award Bid No. 2022-082, Annual Contract for Automotive and Light Truck Body Repair, Countywide, to Read's Collision, LLC at discount from list price.

**BACKGROUND**

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Seventy (70) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on February 15, 2022 was attended by three (3) vendors as well as representatives from Budget and Risk Management and Purchasing. One (1) bid was received.

The bid received from Read's Collision, LLC. meets all specifications and is acceptable to Transportation Services.

The term of the contract is twelve (12) months, effective April 13, 2022, with two (2) options for renewal periods of twelve (12) months each.

Therefore, it is the joint recommendation of Budget and Risk Management, Transportation Services, and Purchasing that Bid No. 2022-082, Annual Contract for Automotive and Light Truck Body Repair, be awarded to Read's Collision, LLC at discount from list price.

**FISCAL IMPACT**

Expenses for last year were approximately \$35,425.05. Services are provided on an as-needed basis.

SUBMITTED BY:	Purchasing	PREPARED BY: APPROVED BY:	Manuel Aguirre Chris Lax, CPSM, CPCP
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