



# COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER \_\_\_\_\_

PAGE 1 OF 5

DATE: 10/17/2023

**SUBJECT: APPROVAL OF OUT-OF-STATE TRAVEL REQUESTS**

## **COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve the following out-of-state travel requests.

### **BACKGROUND**

#### **HIV Administrative Agency**

**HIV Cluster Detection and Response, November 7-9, 2023, New York City, New York, for Lisa Muttiah, Kaitlin Lopez, and Lonnetta Wilson, \$0.00\***

The attendees will work with colleagues across the nation to improve detection and response to local HIV clusters. This collaborative effort will improve current systems and staff's capacity to detect and respond to local HIV clusters in Tarrant County.

\* Note: All travel expenditures will be paid by CAI's Technical Assistance Provider-Innovation Network.

#### **Medical Examiner**

**Society of Forensic Toxicologists Annual Meeting, October 28 – November 3, 2023, Denver, Colorado, Robert Johnson, Kei Osawa, Aria McCall, Leanne Hazard, Connie Lewis, Melissa Rodriguez, and Beryl Landry, \$8,906.40\***

The Society of Forensic Toxicologists annual meeting provides educational opportunities for forensic toxicologists in the areas of postmortem and human performance toxicology. The Forensic Toxicology laboratory at the Medical Examiner's office supports the County in both areas by analyzing postmortem cases for pathologists and human performance cases for police agencies throughout the County. Workshops and scientific presentations provide training on current analytical methodologies and drug trends to prepare toxicologist for this work.

\* Note: Robert, Leanne, Connie, Melissa and Beryl will pay for their lodging. The per night lodging cost is \$239.00; however, Aria and Kei will request reimbursement at the per night GSA lodging rate.

SUBMITTED BY: Administrator's Office

PREPARED BY: Desirae S. Arebalo  
APPROVED BY:



# COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER: \_\_\_\_\_ DATE: 10/17/2023 PAGE 2 OF 5

## **FISCAL IMPACT**

### **HIV Administrative Agency**

All travel expenditures will be paid by CAI's Technical Assistance Provider-Innovation Network.

### **Medical Examiner**

588261/NRG/10000-2024/2310100000 = \$8,906.40