



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76106 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

September 8, 2023

Joseph Whang
Matrix Pointe Software, LLC
30400 Detroit Rd, Suite 400
Westlake, OH 44145

Re: RFP 2022-146 – Annual Contract for Civil Case Management Software

Dear Joseph Whang:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of November 8, 2022 through November 7, 2023. The effective dates for the first renewal option will run November 8, 2023 through November 7, 2024.

Tarrant County Purchasing Department hereby extends an invitation to Matrix Pointe Software, LLC to accept the first option for an additional one (1) year period as the primary vendor for this bid as awarded on November 8, 2022. Matrix Pointe Software, LLC acknowledges formal renewal of the option and any contract is contingent upon review and approval by the Tarrant County Commissioner's Court at a later date. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through November 7, 2024.

Yes, Matrix Pointe Software, LLC will accept the offer to extend the same contract pricing and discounts through November 7, 2024. **Please include a current 1295 Form with your response.**

No, Matrix Pointe Software, LLC will NOT accept the offer to extend the same contract pricing and discounts through November 7, 2024.

Are any other governmental entities currently utilizing this contract? Yes No
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Brad Richards, Senior Buyer
Tarrant County
817-884-1057

Handwritten signature of Joseph J. Whang in cursive script, positioned above a horizontal line.
Joseph Whang
Matrix Pointe Software, LLC

September 11, 2023
Date

Memorandum

To: Craig M. Price

Dept.: Criminal District Attorney's Office

From: Brad Richards, Senior Buyer, Purchasing Department

Date: 07/28/2023

Re: Renewal of RFP 2022-146, Annual Contract for Civil Case Management Software

The above referenced contract will expire on November 7, 2023. This contract included two (2) options to renew with the vendor for additional twelve (12) month terms. The first renewal term would commence November 8, 2023 and would expire November 7, 2024.

If you wish to exercise this option to renew and continue this contract with the vendor listed below for twelve more months, please check the appropriate item and email this form back to me by August 11, 2023.

Primary Matrix Pointe Software, LLC

Yes, I wish to continue the current contract with the above-mentioned vendor for the first renewal term of the contract.

Funds to support this contract will be provided by the following accounts:

No, I do not wish to continue the current contract with the above-mentioned vendor for the following reason(s).

SIGNATURE: _____

Craig M Price

DATE: _____

9/7/23

RFP 2022-146 Annual Contract for Civil Case Management Software
 Round 2 Scores

		Award	
		Matrix Pointe Software, LLC Cleveland, OH HUB - No	Journal Technologies, Inc. Fort Worth, TX HUB - No
Evaluation Criteria	Max Points	Score	Score
Specifications	200	157.60	97.80
Project Management & Implementation	100	80.00	48.00
References	200	177.78	140.00
Price	300	300.00	245.45
Demonstrations	200	153.00	95.20
Total Score	1000	868.38	626.45

RFP 2022-146 Annual Contract for Civil Case Management Software
 Round 1 Scores

Evaluation Criteria	Matrix Pointe Software, LLC Cleveland, OH HUB - No		Journal Technologies, Inc. Fort Worth, TX HUB - No	
	Max Points	Score	Max Points	Score
Specifications	600	371.00	600	353.60
Project Management & Implementation	100	64.00	100	56.00
Total Score	700	435.00	700	409.60

Notes: Vendors must score 350 points or greater to proceed to round 2.