
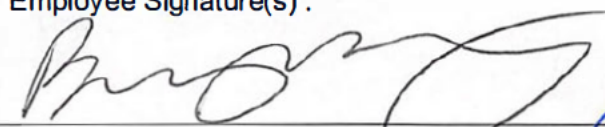
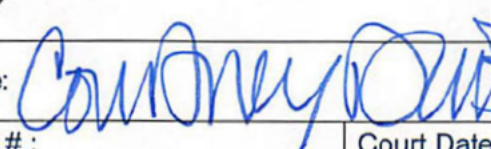


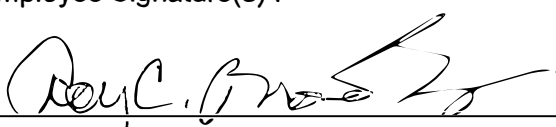


# TARRANT COUNTY TRAVEL REQUEST FORM

DEPARTMENT		ATTENDEE NAME(S)		
Texas A&M AgriLife Extension		Brittnay Meyer		
EVENT NAME <small>Acronyms should not be used. Please provide the full name of the conference/seminar.</small>				
Oklahoma State University Plant Materials Conference				
Destination: Oklahoma City, OK		Departure Date: 10/18/23	Return Date: 10/19/23	
TRAVEL EXPENDITURES <small>Provide a per-person breakdown for each category.</small>				
Category	GSA Rate	Per Person	Total Cost	
Lodging:		Per Night:		
Transportation:				
Registration:				
Meal Per Diem/Other (Specify)				
Total			0	
<small>Include a justification below if the nightly, per-person lodging rate exceeds the GSA nightly lodging rate:</small>				
RATIONALE FOR TRAVEL				
As the new Texas Earth-Kind Specialist Educator, I will attend the Oklahoma State University Plant Materials Conference to introduce the new curriculum, and network to bring more educational opportunities to Tarrant County residents.				
Last minute request from State Specialist. 				
**All expenses will be covered by state funds.**				
FUNDING SOURCE(S) <small>Account coding must be confirmed with the Budget Department. If funds are not available, the request will be denied and will not appear on the agenda.</small>				
GL #(s)	Grant #(s)	Fund #(s)	Cost Center #(s)	Total Breakdown
Employee Signature(s): 			Date: 9/20/23	
Department Head/Elected Official Signature: 			Date: 09/21/2023	
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Court Order #:	Court Date:	



# TARRANT COUNTY TRAVEL REQUEST FORM

<b>DEPARTMENT</b>		<b>ATTENDEE NAME(S)</b>		
Commissioner, Precinct 1		Roy Brooks		
<b>EVENT NAME</b> <i>Acronyms should not be used. Please provide the full name of the conference/seminar.</i>				
National Association of Counties Corporate Premier and Leadership Meeting				
Destination: San Diego, California		Departure Date: 10/10/23	Return Date: 10/13/23	
<b>TRAVEL EXPENDITURES</b> <i>Provide a per-person breakdown for each category.</i>				
Category	GSA Rate	Per Person	Total Cost	
Lodging:	\$ 194.00	\$0.00 Per Night: \$0.00	\$ 0.00	
Transportation:		\$502.00	\$502.00	
Registration:		\$0.00	\$ 0.00	
Meal Per Diem/Other (Specify)	\$55.50/\$74.	\$185.00	\$185.00	
Total			\$687.00	
<i>Include a justification below if the nightly, per-person lodging rate exceeds the GSA nightly lodging rate:</i>				
NACo will pay for lodging				
<b>RATIONALE FOR TRAVEL</b>				
NACo's Corporate Premier Event brings together senior leaders from NACo's Corporate Partners and county leaders from across the country for an intimate networking opportunity. Over the course of three days, attendees will have a chance to build relationships and learn more about the latest challenges and opportunities facing county governments.				
<b>FUNDING SOURCE(S)</b> <i>Account coding must be confirmed with the Budget Department. If funds are not available, the request will be denied and will not appear on the agenda.</i>				
GL #(s)	Grant #(s)	Fund #(s)	Cost Center #(s)	Total Breakdown
588261		261000-2024	6110100000	\$687.00
Employee Signature(s) :				Date:
				09/18/2023
Department Head/Elected Official Signature:				Date: 9/18/23
<input type="checkbox"/> Approved <input type="checkbox"/> Denied		Court Order # :		Court Date:

## **Your search for San Diego, California (San Diego including San Diego)**

Estimated per diem total: \$841 (Max lodging total + M&IE total)

### **Lodging breakdown: October 10, 2023 - October 13, 2023**

<b>Date</b>	<b>Daily Rate</b>	<b># of Nights</b>	<b>Total</b>
October	\$194	3	\$582

Max lodging total: **\$582**

### **Meals & incidental expenses breakdown: October 10, 2023 - October 13, 2023**

<b>Days, Month</b>	<b>Daily Rate</b>	<b># of Days</b>	<b>Total</b>
First day (10/10/23)*	\$55.50	1	\$55.50
Full day (Oct)	\$74	2	\$148
Last day (10/13/23)*	\$55.50	1	\$55.50

\*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$259**





# TARRANT COUNTY TRAVEL REQUEST FORM

<b>DEPARTMENT</b>		<b>ATTENDEE NAME(S)</b>		
Criminal Courts Administration		Anna Fry		
<b>EVENT NAME</b> <i>Acronyms should not be used. Please provide the full name of the conference/seminar.</i>				
National Association of Drug Court Professionals				
Destination: Oklahoma City, OK		Departure Date: 11/27/23	Return Date: 12/1/23	
<b>TRAVEL EXPENDITURES</b> <i>Provide a per-person breakdown for each category.</i>				
<b>Category</b>	<b>GSA Rate</b>	<b>Per Person</b>	<b>Total Cost</b>	
Lodging:	\$110.00	\$464.61 Per Night: 116.15	\$464.61	
Transportation:		\$921.00	\$921.00	
Registration:		\$850.00	\$850.00	
Meal Per Diem/Other (Specify)	\$288.00	\$288.00	\$288.00	
Total			\$2,523.61	
<i>Include a justification below if the nightly, per-person lodging rate exceeds the GSA nightly lodging rate:</i>				
The nightly rate is \$102.00 pre-tax.				
<b>RATIONALE FOR TRAVEL</b>				
All Rise conference helps jurisdictions ensure substance use and mental health disorders are addressed in treatment courts that promote treatment and recovery for our most vulnerable. This conference is for treatment court professionals working to expand treatment for those impacted by substance use and mental health disorders.				
<b>FUNDING SOURCE(S)</b> <i>Account coding must be confirmed with the Budget Department. If funds are not available, the request will be denied and will not appear on the agenda.</i>				
GL #(s)	Grant #(s)	Fund #(s)	Cost Center #(s)	Total Breakdown
588261		10000-2023	4125500000	\$850.00
588261		10000-2024	4125500000	\$1,673.61
Employee Signature(s):			Date:	
			9/18/23	
Department Head/Elected Official Signature:			Date:	
			9/18/23	
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Court Order #:	Court Date:	

## Your search for Oklahoma City , Oklahoma (Oklahoma including Oklahoma City)

Estimated per diem total \$728 (Max lodging total + M&IE total)

### Lodging breakdown: November 27, 2023 December 01, 2023

Date	Daily Rate	# of Nights	Total
November	\$110	4	\$440
December	\$110	0	\$0

Max lodging total: **\$440**

### Meals & incidental expenses breakdown: November 27, 2023 - December 01, 2023

Days, Month	Daily Rate	# of Days	Total
First day (11/27/23)*	\$48	1	\$48
Full day (Nov)	\$64	3	\$192
Last day (12/01/23)*	\$48	1	\$48

\*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$288**





# TARRANT COUNTY TRAVEL REQUEST FORM

<b>DEPARTMENT</b>		<b>ATTENDEE NAME(S)</b>		
Criminal District Attorney		Mark Porter		
<b>EVENT NAME</b> <i>Acronyms should not be used. Please provide the full name of the conference/seminar.</i>				
Law Enforcement & Emergency Services Video Association International Inc				
Destination: Portland, ME		Departure Date: 10/22/23	Return Date: 10/28/23	
<b>TRAVEL EXPENDITURES</b> <i>Provide a per-person breakdown for each category.</i>				
Category	GSA Rate	Per Person	Total Cost	
Lodging:	\$198.00	\$1,294.92 Per Night: \$215.82	\$1,294.92	
Transportation:		\$500.00	\$500.00	
Registration:		\$995.00	\$995.00	
Meal Per Diem/Other (Specify)	416.00	\$416.00	\$416.00	
Total			\$3,205.92	
<i>Include a justification below if the nightly, per-person lodging rate exceeds the GSA nightly lodging rate:</i>				
The nightly rate is \$198.00 pre-tax.				
<b>RATIONALE FOR TRAVEL</b>				
<p>The Law Enforcement &amp; Emergency Services Video Association International, INC (LEVA) is hosting the 34th Annual Digital Multimedia Evidence Training Symposium in October of 2023. Employee Mark Porter serves as the only Video/Digital Media Evidence Lab Coordinator Analyst for the District Attorneys Office. LEVA requires 80 hours of continuing education every three years as part of their certification requirements. This training will include new methods of evidence recovery, updates to software, and advanced techniques utilized by law enforcement agencies in the US, Canada, as well as European Union, Singapore, Hong Kong, and other locales. Software providers will also be in attendance to present new features and updates as well as receive feedback from users to help improve the products that we use on a daily basis to aid in researching, investigating, and prosecuting crime. There is no local equivalent for the training and this conference is only offered once per year at a location designated by LEVA. The registration rate for LEVA member in good standing for the conference is \$995. Airfare transportation for roundtrip to Portland, Maine and is estimated at \$500 based on current fares.</p>				
<b>FUNDING SOURCE(S)</b> <i>Account coding must be confirmed with the Budget Department. If funds are not available, the request will be denied and will not appear on the agenda.</i>				
GL #(s)	Grant #(s)	Fund #(s)	Cost Center #(s)	Total Breakdown
588261		D8700-2024	4510300000	\$3,205.92
Employee Signature(s) :			Date:	
			9/13/2023	
Department Head/Elected Official Signature:			Date: 9-13-23	
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Court Order # :	Court Date:	

## Your search for Portland, Maine (Cumberland / Sagadahoc including Portland)

Estimated per diem total \$1604 (Max lodging total + M&IE total)

### Lodging breakdown: October 22, 2023 - October 28, 2023

Date	Daily Rate	# of Nights	Total
October	\$198	6	\$1188

Max lodging total: **\$1188**

### Meals & incidental expenses breakdown: October 22, 2023 - October 28, 2023

Days, Month	Daily Rate	# of Days	Total
First day (10/22/23)*	\$48	1	\$48
Full day (Oct)	\$64	5	\$320
Last day (10/28/23)*	\$48	1	\$48

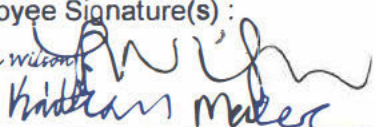


\*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$416**





# TARRANT COUNTY TRAVEL REQUEST FORM

<b>DEPARTMENT</b>		<b>ATTENDEE NAME(S)</b>		
HIV Administrative Agency		Lionnetta Wilson and Kaitlyn Malec		
<b>EVENT NAME</b> <i>Acronyms should not be used. Please provide the full name of the conference/seminar.</i>				
Trauma Informed Care Collaborative				
Destination: NYC, NY		Departure Date: 10/24/23	Return Date: 10/26/23	
<b>TRAVEL EXPENDITURES</b> <i>Provide a per-person breakdown for each category.</i>				
<b>Category</b>	<b>GSA Rate</b>	<b>Per Person</b>	<b>Total Cost</b>	
Lodging:		Per Night:	\$0.00	
Transportation:			\$0.00	
Registration:			\$0.00	
Meal Per Diem/Other (Specify)			\$0.00	
Total			\$0.00	
<i>Include a justification below if the nightly, per-person lodging rate exceeds the GSA nightly lodging rate:</i>				
<b>RATIONALE FOR TRAVEL</b>				
<p>Over the course of 3 years, the HIVAA will work together with CAI Tap-In subject matter experts to establish a trauma-informed culture across the jurisdiction and train subrecipients to provide services with a trauma-informed lens. This work is critical because 95% of people living with HIV have experienced some form of trauma, which can make them reluctant to access needed medical care. Throughout the project, the HIVAA will learn from the experiences of colleagues across the country about best practices in how to establish and create a successful trauma-informed culture within the jurisdiction. This learning collaborative is paid for through CAI Tap-In and as a part of the project, the HIVAA will send staff members to meet in person, at CAI's New York offices, along with other similar jurisdictions to network and work together to discuss different challenges and solutions that jurisdictions have experienced during the course of the collaborative.</p> <p>All expenses are being covered by CAI's Technical Assistance Provider - Innovation Network. (TAP-in)</p>				
<b>FUNDING SOURCE(S)</b> <i>Account coding must be confirmed with the Budget Department. If funds are not available, the request will be denied and will not appear on the agenda.</i>				
GL #(s)	Grant #(s)	Fund #(s)	Cost Center #(s)	Total Breakdown
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
				\$0.00
Employee Signature(s):    <small>Lisa McNamee-Mottiah (Sep 13, 2023 12:21 CDT)</small>				Date:
Department Head/Elected Official Signature:				Date:
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Court Order # :		Court Date:





# TARRANT COUNTY TRAVEL REQUEST FORM

<b>DEPARTMENT</b>		<b>ATTENDEE NAME(S)</b>		
Information Technology		Anthony Jackson		
<b>EVENT NAME</b> <i>Acronyms should not be used. Please provide the full name of the conference/seminar.</i>				
Gartner Infrastructure, Operations & Cloud Strategies Conference				
Destination: Las Vegas, NV		Departure Date: 12/4/23	Return Date: 12/8/23	
<b>TRAVEL EXPENDITURES</b> <i>Provide a per-person breakdown for each category.</i>				
<b>Category</b>	<b>GSA Rate</b>	<b>Per Person</b>	<b>Total Cost</b>	
Lodging:	\$152.00	\$223.26 * Per Night:	\$893.44	
Transportation:		\$347.00	\$347.00	
Registration:				
Meal Per Diem/Other (Specify)	\$310.50	\$259.42	\$569.92	
Total			\$1,810.36	
<i>Include a justification below if the nightly, per-person lodging rate exceeds the GSA nightly lodging rate:</i>				
The per night rate prior to taxes and fees is \$152.00. The hotel is the host hotel.				
<b>RATIONALE FOR TRAVEL</b>				
<p>The Gartner IT Infrastructure, Operations &amp; Cloud Strategies Conference delivers three days of technology and cloud transformation education, best practices, and access to industry experts specializing in technology infrastructure and cloud strategies to discuss and maximize approaches for Tarrant County to deploy as part of its Cloud First strategy. By attending in person, we will gain key insights into IT Infrastructure and operation as well as define roadmaps to accelerate our cloud transformation. This conference offers the education and access to industry through leaders and experts to enhance our technology enablement and delivery strategies to accelerate for Cloud First services.</p> <p>This training is only being held in Las Vegas, NV  </p> <p>Registration in the amount of \$3,650.00 will be waived by Gartner.</p>				
<b>FUNDING SOURCE(S)</b> <i>Account coding must be confirmed with the Budget Department. If funds are not available, the request will be denied and will not appear on the agenda.</i>				
<b>GL #(s)</b>	<b>Grant #(s)</b>	<b>Fund #(s)</b>	<b>Cost Center #(s)</b>	<b>Total Breakdown</b>
588261		10000-2024	18102010000	\$1,810.36
<b>Employee Signature(s) :</b>				<b>Date:</b>
<u>Anthony Jackson</u>				
Anthony Jackson (Sep 15, 2023 12:04 CDT)				
<b>Department Head/Elected Official Signature:</b>				<b>Date:</b>
<u>Christopher Nchopa-Ayafor</u>				
Christopher Nchopa-Ayafor (Sep 15, 2023 12:51 CDT)				
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	<b>Court Order # :</b>		<b>Court Date:</b>

## Your search for Las Vegas, Nevada (Clark including Las Vegas)

Estimated per diem total: \$918.50 (Max lodging total + M&IE total)

### Lodging breakdown: December 04, 2023 - December 08, 2023

Date	Daily Rate	# of Nights	Total
December	\$152	4	\$608

Max lodging total **\$608**

### Meals & incidental expenses breakdown: December 04, 2023 - December 08, 2023

Days, Month	Daily Rate	# of Days	Total
First day (12/04/23)*	\$51.75	1	\$51.75
Full day (Dec)	\$69	3	\$207
Last day (12/08/23)*	\$51.75	1	\$51.75

\*The first and last calendar dates of M&IE are calculated at 75%

M&IE total: **\$310.50**





# TARRANT COUNTY TRAVEL REQUEST FORM

<b>DEPARTMENT</b>		<b>ATTENDEE NAME(S)</b>		
Medical Examiner		Uvonna Alexander		
<b>EVENT NAME</b> <i>Acronyms should not be used. Please provide the full name of the conference/seminar.</i>				
29th Annual National CODIS Conference				
Destination: Kansas City, Missouri		Departure Date: 11/12/23	Return Date: 11/15/23	
<b>TRAVEL EXPENDITURES</b> <i>Provide a per-person breakdown for each category.</i>				
<b>Category</b>	<b>GSA Rate</b>	<b>Per Person</b>	<b>Total Cost</b>	
Lodging:	\$126.00	\$378.00 Per Night: \$126.00	\$378.00	
Transportation:		\$450.00	\$450.00	
Registration:	0	0	0	
Meal Per Diem/Other (Specify)	\$64 (Travel Day \$48)	\$224.00	\$224.00	
Total			\$1,052.00	
<i>Include a justification below if the nightly, per-person lodging rate exceeds the GSA nightly lodging rate:</i>				
<b>RATIONALE FOR TRAVEL</b>				
Uvonna Alexander is the DNA Technical Leader for TCME. Her training at the Annual National CODIS Conference and Technical Leader meeting is critical for her to understand issues and tasks she is required to perform as part of her duties at TCME. DNA Capacity Enhancement for Backlog Reduction (DNA CEBR) grant funding is allocated for travel.				
<b>FUNDING SOURCE(S)</b> <i>Account coding must be confirmed with the Budget Department. If funds are not available, the request will be denied and will not appear on the agenda.</i>				
GL #(s)	Grant #(s)	Fund #(s)	Cost Center #(s)	Total Breakdown
588261	L0013-2024	Grant 2004 L0013-2024	2310100000	\$1,052.00
Employee Signature(s): <i>Uvonna Alexander</i>			Date: 9/14/23	
Department Head/Elected Official Signature: <i>[Signature]</i>			Date: 9/19/23	
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Court Order #:	Court Date:	





# TARRANT COUNTY TRAVEL REQUEST FORM

DEPARTMENT		ATTENDEE NAME(S)		
Medical Examiner		Peggy Le		
EVENT NAME <i>Acronyms should not be used. Please provide the full name of the conference/seminar.</i>				
29th Annual National CODIS Conference				
Destination: Kansas City, Missouri		Departure Date: 11/13/23	Return Date: 11/16/23	
TRAVEL EXPENDITURES <i>Provide a per-person breakdown for each category.</i>				
Category	GSA Rate	Per Person	Total Cost	
Lodging:	\$126.00	\$378.00 Per Night: \$126.00	\$378.00	
Transportation:		\$450.00	\$450.00	
Registration:	0	0	0	
Meal Per Diem/Other (Specify)	\$64 (Travel Day \$48)	\$224.00	\$224.00	
Total			\$1,052.00	
Include a justification below if the nightly, per-person lodging rate exceeds the GSA nightly lodging rate:				
RATIONALE FOR TRAVEL				
Peggy Le is the local CODIS Administrator alternate for TCME; her training at the Annual National CODIS Conference critical to understand issues and tasks she would perform in her duties. DNA Capacity Enhancement for Backlog Reduction (DNA CEBR) grant funding is allocated for travel.				
FUNDING SOURCE(S) <i>Account coding must be confirmed with the Budget Department. If funds are not available, the request will be denied and will not appear on the agenda.</i>				
GL #(s)	Grant #(s)	Fund #(s)	Cost Center #(s)	Total Breakdown
588261	L0013-2024	Grant 2004 L0013 2024	2310100000	\$1,052.00
Employee Signature(s): 			Date: 9-14-23	
Department Head/Elected Official Signature: 			Date: 9/19/23	
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Court Order # :	Court Date:	



# TARRANT COUNTY TRAVEL REQUEST FORM

DEPARTMENT		ATTENDEE NAME(S)		
Medical Examiner		Kristen Hammonds		
EVENT NAME <small>Acronyms should not be used. Please provide the full name of the conference/seminar.</small>				
29th Annual National CODIS Conference				
Destination: Kansas City, Missouri		Departure Date: 11/13/23	Return Date: 11/16/23	
TRAVEL EXPENDITURES <small>Provide a per-person breakdown for each category.</small>				
Category	GSA Rate	Per Person	Total Cost	
Lodging:	0	0 Per Night: 0	0	
Transportation:	0	0	0	
Registration:	0	0	0	
Meal Per Diem/Other (Specify)	0	0	0	
Total	0	0	0	
<small>Include a justification below if the nightly, per-person lodging rate exceeds the GSA nightly lodging rate:</small>				
RATIONALE FOR TRAVEL				
Kristen Hammonds is the local CODIS Administrator for TCME; her attendance at the Annual National CODIS Conference is required by the FBI. The FBI is sponsoring her participation in the conference.				
FUNDING SOURCE(S) <small>Account coding must be confirmed with the Budget Department. If funds are not available, the request will be denied and will not appear on the agenda.</small>				
GL #(s)	Grant #(s)	Fund #(s)	Cost Center #(s)	Total Breakdown
Employee Signature(s) : <i>Kristen Hammonds</i>				Date: <i>9/14/23</i>
Department Head/Elected Official Signature: <i>[Signature]</i>				Date: <i>9/19/23</i>
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Court Order # :		Court Date:

## Your search for Kansas City , Missouri (Jackson / Clay / Cass / Platte including Kansas City)

Estimated per diem total \$602 (Max lodging total + M&IE total)

### Lodging breakdown: November 13, 2023 November 16, 2023

Date	Daily Rate	# of Nights	Total
November	\$126	3	\$378

Max lodging total: **\$378**

### Meals & incidental expenses breakdown: November 13, 2023 - November 16, 2023

Days, Month	Daily Rate	# of Days	Total
First day (11/13/23)*	\$48	1	\$48
Full day (Nov)	\$64	2	\$128
Last day (11/16/23)*	\$48	1	\$48



\*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$224**





# TARRANT COUNTY TRAVEL REQUEST FORM

DEPARTMENT		ATTENDEE NAME(S)		
Medical Examiner		Loandra Pellot-Vazquez		
EVENT NAME <i>Acronyms should not be used. Please provide the full name of the conference/seminar.</i>				
International Forensic Ballistics Seminar				
Destination: Argentina		Departure Date: 11/9/23	Return Date: 11/17/23	
TRAVEL EXPENDITURES <i>Provide a per-person breakdown for each category.</i>				
Category	GSA Rate	Per Person	Total Cost	
Lodging:		Per Night: 0		
Transportation:				
Registration:				
Meal Per Diem/Other (Specify)				
Total	0		0	
<i>Include a justification below if the nightly, per-person lodging rate exceeds the GSA nightly lodging rate:</i>				
RATIONALE FOR TRAVEL				
I will present about the Association of Firearm and Toolmark Examiners (AFTE) and provide information on the methodology and techniques in the Identification of Firearms and Tool Marks that are used in the United States to colleagues from Argentina and other countries. Travel and hotel will be funded by the University Institute of the Argentine Federal Police.				
FUNDING SOURCE(S) <i>Account coding must be confirmed with the Budget Department. If funds are not available, the request will be denied and will not appear on the agenda.</i>				
GL #(s)	Grant #(s)	Fund #(s)	Cost Center #(s)	Total Breakdown
Employee Signature(s) : 			Date: 9/19/23	
Department Head/Elected Official Signature: 			Date: 9/19/23	
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Court Order # :	Court Date:	