



# TARRANT COUNTY TRAVEL REQUEST FORM

DEPARTMENT	ATTENDEE NAME(S)
Medical Examiner's Office	Tasha Z. Greenberg, Stephen Hemberger, David J. Rosenbaum, David M. Joseph, Mark Shelly, Michael N. Chaump

**EVENT NAME** *Acronyms should not be used. Please provide the full name of the conference/seminar.*

National Association of Medical Examiner's (NAME) Annual Meeting 2023

Destination: San Jose, California	Departure Date: 10/12/23	Return Date: 10/18/23
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**TRAVEL EXPENDITURES** *Provide a per-person breakdown for each category.*

Category	GSA Rate	Per Person	Total Cost
Lodging:	\$245.00	\$1,225.00 Per Night: \$245.00	\$7,350.00
Transportation:		\$373.00	\$2,238.00
Registration:		\$850.00	\$4,250.00
Meal Per Diem/Other (Specify)	\$55.50 / \$74.00	\$407.00	\$2,442.00
<b>Total</b>			<b>\$16,280.00</b>

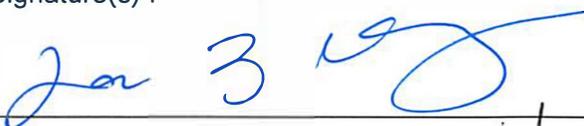
*Include a justification below if the nightly, per-person lodging rate exceeds the GSA nightly lodging rate:*

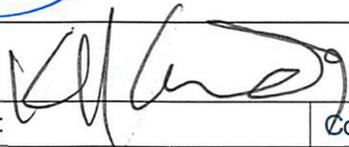
**RATIONALE FOR TRAVEL**

The annual NAME meeting provides an educational opportunity for physician medical examiners. It presents a national perspective concerning medicolegal death investigation and includes scientific presentations, workshops, and group discussions. Meeting registration is \$850 per member and free for fellows-in-training. The hotel conference rate is \$225/night before tax. Plane travel estimate is \$373 round trip.

**FUNDING SOURCE(S)** *Account coding must be confirmed with the Budget Department. If funds are not available, the request will be denied and will not appear on the agenda.*

GL #(s)	Grant #(s)	Fund #(s)	Cost Center #(s)	Total Breakdown
588261		10000-2024	2310100000	\$16,280.00

Employee Signature(s) : 	Date: 8/22/23
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Department Head/Elected Official Signature: 	Date: 8/23/23
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<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	Court Order # :	Court Date:
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# Your search for san jose, California (Santa Clara including Sunnyvale / Palo Alto / San Jose)

Estimated per diem total: \$1951 (Max lodging total + M&IE total)

## Lodging breakdown: October 12, 2023 - October 18, 2023

Date	Daily Rate	# of Nights	Total
October	\$245	6	\$1470

Max lodging total: **\$1470**

## Meals & incidental expenses breakdown: October 12, 2023 - October 18, 2023

Days, Month	Daily Rate	# of Days	Total
First day (10/12/23)*	\$55.50	1	\$55.50
Full day (Oct)	\$74	5	\$370
Last day (10/18/23)*	\$55.50	1	\$55.50

\*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$481**



# TARRANT COUNTY TRAVEL REQUEST FORM

DEPARTMENT	ATTENDEE NAME(S)
Public Health	Rasneet Kumar, Obianujunwa "Pearl" Nweke

**EVENT NAME** *Acronyms should not be used. Please provide the full name of the conference/seminar.*

EpiTrax Consortium Peer to Peer Conference

Destination: Las Vegas, Nevada	Departure Date: 9/25/23	Return Date: 9/28/23
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**TRAVEL EXPENDITURES** *Provide a per-person breakdown for each category.*

Category	GSA Rate	Per Person	Total Cost
Lodging:	120.00	329.96 x2 pp Per Night: Avg \$109.987	\$659.92
Transportation:		618.47;616.39	\$1,234.86
Registration:			0
Meal Per Diem/Other (Specify)	\$241.50	\$60-Baggage	\$603.00
Total			\$2,497.78

*Include a justification below if the nightly, per-person lodging rate exceeds the GSA nightly lodging rate:*

## RATIONALE FOR TRAVEL

The EpiTrax Consortium meeting gets all consortium members together once a year to discuss current EpiTrax development projects and future directions. Ms. Kumar is the appointed release manager for Tarrant County Public Health which allows her to bring forth ideas and priorities for Tarrant County Public Health in relation to EpiTrax and participate in key votes. This is also a chance to learn from other justifications on their success with EpiTrax and how they are implementing new technologies such as Electronic case reporting and data warehousing.

Obianujunwa "Pearl" Nweke-Epidemiology division is the EpiTrax liaison for EpiTrax users between Informatics division and EpiTrax vendors. Will have the opportunity to be informed of further developments of EpiTrax, the case management system used in the Epidemiology division to collect data on reportable conditions in TX and will be able to work with other users and developers to share best practices for utilizing this vital system.

There is no registration associated with this conference.

**FUNDING SOURCE(S)** *Account coding must be confirmed with the Budget Department. If funds are not available, the request will be denied and will not appear on the agenda.*

GL #(s)	Grant #(s)	Fund #(s)	Cost Center #(s)	Total Breakdown
588261	N/A	T0400-2023	5100 016 000	\$1,249.93
588261	N/A	T0400-2023	5100 601 000	\$1,247.85

Employee Signature(s) : Rasneet Kumar  
Rasneet Kumar (Aug 31, 2023 15:44 CDT)  
 Date: 8/31/23

Department Head/Elected Official Signature: Veerinder Taneja  
Veerinder Taneja (Aug 31, 2023 17:00 CDT)  
 Date: 08/31/2023

Approved  Denied Court Order # : \_\_\_\_\_ Court Date: \_\_\_\_\_

# Your search for Las Vegas, Nevada (Clark including Las Vegas)

Estimated per diem total: \$601.50 (Max lodging total + M&IE total)

## Lodging breakdown: September 25, 2023 - September 28, 2023

Date	Daily Rate	# of Nights	Total
September	\$120	3	\$360

Max lodging total: **\$360**

## Meals & incidental expenses breakdown: September 25, 2023 - September 28, 2023

Days, Month	Daily Rate	# of Days	Total
First day (09/25/23)*	\$51.75	1	\$51.75
Full day (Sep)	\$69	2	\$138
Last day (09/28/23)*	\$51.75	1	\$51.75

\*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$241.50**



# TARRANT COUNTY TRAVEL REQUEST FORM

DEPARTMENT	ATTENDEE NAME(S)

EVENT NAME <i>Acronyms should not be used. Please provide the full name of the conference/seminar.</i>

Destination:	Departure Date:	Return Date:
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TRAVEL EXPENDITURES <i>Provide a per-person breakdown for each category.</i>
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Category	GSA Rate	Per Person	Total Cost
Lodging:		Per Night:	
Transportation:			
Registration:			
Meal Per Diem/Other (Specify)			
Total			

<i>Include a justification below if the nightly, per-person lodging rate exceeds the GSA nightly lodging rate:</i>

RATIONALE FOR TRAVEL

FUNDING SOURCE(S) <i>Account coding must be confirmed with the Budget Department. If funds are not available, the request will be denied and will not appear on the agenda.</i>
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GL #(s)	Grant #(s)	Fund #(s)	Cost Center #(s)	Total Breakdown

Employee Signature(s) : <i>Niki Jones</i>	Date:
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Department Head/Elected Official Signature: <i>Melissa Lee</i>	Date:
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# Your search for San Diego , California (San Diego including San Diego)

Estimated per diem total: \$841 (Max lodging total + M&IE total)

## Lodging breakdown: October 08, 2023 - October 11, 2023

Date	Daily Rate	# of Nights	Total
October	\$194	3	\$582

Max lodging total: **\$582**

## Meals & incidental expenses breakdown: October 08, 2023 - October 11, 2023

Days, Month	Daily Rate	# of Days	Total
First day (10/08/23)*	\$55.50	1	\$55.50
Full day (Oct)	\$74	2	\$148
Last day (10/11/23)*	\$55.50	1	\$55.50

\*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$259**



# TARRANT COUNTY TRAVEL REQUEST FORM

DEPARTMENT	ATTENDEE NAME(S)
Tarrant County Sheriff's Office	Sheriff Bill Waybourn, Chief Jennifer Gabbert

**EVENT NAME** *Acronyms should not be used. Please provide the full name of the conference/seminar.*

Major County Sheriffs of America Conference

Destination: Orlando, FL      Departure Date: 9/17/23      Return Date: 9/21/23

**TRAVEL EXPENDITURES** *Provide a per-person breakdown for each category.*

Category	GSA Rate	Per Person	Total Cost
Lodging:	\$129.00	\$940.48      Per Night: \$235.12	\$1,880.96
Transportation:		\$310.20	\$620.40
Registration:		\$500.00	\$500.00
Meal Per Diem/Other (Specify)	\$69.00	\$227.50 + Luggage \$60.00	\$575.00
<b>Total</b>			<b>\$3,576.36</b>

*Include a justification below if the nightly, per-person lodging rate exceeds the GSA nightly lodging rate:*

Our agency head is a Major County Sheriffs of America Executive Board Member and our personnel will need to be in close proximity of various meetings that will occur at the host hotel. We are not requesting a rental vehicle, parking or fuel costs for the 17th-21st travel dates since we are staying at the host hotel.

**RATIONALE FOR TRAVEL**

Our team will be traveling to the Major County Sheriffs of America Conference to attend training classes, Major County Sheriffs of America Conference Executive Board meetings and Intel Commander training. Major agencies from around the nation meet to train and collaborate on challenges facing law enforcement. Our agency head is an Major County Sheriffs of America Executive Board member and our personnel will be need to be in close proximity of various meetings that will occur at the host hotel. We are not requesting a rental vehicle or a fuel costs and parking for the 17th - 21st travel dates since we are staying at the host hotel. Bill Waybourn registration is at no cost.

**FUNDING SOURCE(S)** *Account coding must be confirmed with the Budget Department. If funds are not available, the request will be denied and will not appear on the agenda.*

GL #(s)	Grant #(s)	Fund #(s)	Cost Center #(s)	Total Breakdown
588261		24200-2023	2110010000	\$3,576.36

Employee Signature(s): Date: 8/14/2023

Department Head/Elected Official Signature: Date: 8/14/23

Approved     Denied    Court Order #: \_\_\_\_\_    Court Date: \_\_\_\_\_



# TARRANT COUNTY TRAVEL REQUEST FORM

**DEPARTMENT** ATTENDEE NAME(S)

Tarrant County Sheriffs Office Chief David Grantham

**EVENT NAME** *Acronyms should not be used. Please provide the full name of the conference/seminar.*

Major County Sheriffs of America Conference

Destination: Orlando, FL Departure Date: 9/17/23 Return Date: 9/19/23

**TRAVEL EXPENDITURES** *Provide a per-person breakdown for each category.*

Category	GSA Rate	Per Person	Total Cost
Lodging:	\$129.00	\$235.12 Per Night:	\$470.24
Transportation:		\$214.90	\$214.90
Registration:		\$500.00	\$500.00
Meal Per Diem/Other (Specify)	\$69.00	\$122.50 30.00 Luggage	\$152.50
Total			\$1,337.64

*Include a justification below if the nightly, per-person lodging rate exceeds the GSA nightly lodging rate:*

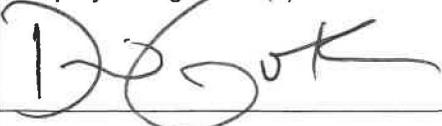
Our agency head is an Major County Sheriffs of America Executive Board member and our personnel will be need to be in close proximity of various meetings that will occur at the host hotel. We are not requesting a rental vehicle, parking or fuel costs for the 17th - 19th travel dates since we are staying at the host hotel.

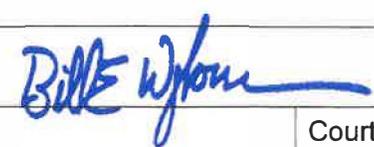
**RATIONALE FOR TRAVEL**

Our team will be traveling to the Major County Sheriffs of America Conference to attend training classes, Major County Sheriffs of America Conference Executive Board meetings and Intel Commander training. Major agencies from around the nation meet to train and collaborate on challenges facing law enforcement. Our agency head is an Major County Sheriffs of America Executive Board member and our personnel will be need to be in close proximity of various meetings that will occur at the host hotel. We are not requesting a rental vehicle or a fuel costs and parking for the 17th - 19th travel dates since we are staying at the host hotel.

**FUNDING SOURCE(S)** *Account coding must be confirmed with the Budget Department. If funds are not available, the request will be denied and will not appear on the agenda.*

GL #(s)	Grant #(s)	Fund #(s)	Cost Center #(s)	Total Breakdown
588261		24200-2023	2110010000	\$1,337.64

Employee Signature(s):  Date: 8/23/2023

Department Head/Elected Official Signature:  Date: 8/23/23

Approved  Denied Court Order #: Court Date:

# Your search for orlando, Florida (Orange including Orlando)

Estimated per diem total: \$826.50 (Max lodging total + M&IE total)

## Lodging breakdown: September 17, 2023 - September 21, 2023

Date	Daily Rate	# of Nights	Total
September	\$129	4	\$516

Max lodging total: **\$516**

## Meals & incidental expenses breakdown: September 17, 2023 - September 21, 2023

Days, Month	Daily Rate	# of Days	Total
First day (09/17/23)*	\$51.75	1	\$51.75
Full day (Sep)	\$69	3	\$207
Last day (09/21/23)*	\$51.75	1	\$51.75

\*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$310.50**



# TARRANT COUNTY TRAVEL REQUEST FORM

DEPARTMENT	ATTENDEE NAME(S)
Tarrant County Sheriff Office	Grant Leddy and Raymond Whitis

**EVENT NAME** *Acronyms should not be used. Please provide the full name of the conference/seminar.*

21st Annual International Breachers Symposium

Destination: Southaven, MS	Departure Date: 10/28/23	Return Date: 11/2/23
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**TRAVEL EXPENDITURES** *Provide a per-person breakdown for each category.*

Category	GSA Rate	Per Person	Total Cost
Lodging:	\$121.00	\$709.50 Per Night: \$141.19	\$1,419.00
Transportation:		\$290.30	\$290.30
Registration:		\$425.00	\$850.00
Meal Per Diem/Other (Specify)	\$59.00	\$283.50	\$567.00
Total			\$3,126.30

*Include a justification below if the nightly, per-person lodging rate exceeds the GSA nightly lodging rate:*

This hotel is the recommended hotel for the conference. The Trainer blocked these rooms at a discounted rate for attendees.

**RATIONALE FOR TRAVEL**

Exposes the Tarrant County Sheriff SWAT breachers to the latest information, technology and tools in the breaching arena which allows for safer and more effective breaching for SWAT operations. This knowledge can then be passed down to operations personnel. This translates to a much greater level of safety and success in breaching for rescue and other higher operations.

**FUNDING SOURCE(S)** *Account coding must be confirmed with the Budget Department. If funds are not available, the request will be denied and will not appear on the agenda.*

GL #(s)	Grant #(s)	Fund #(s)	Cost Center #(s)	Total Breakdown
588261		24200-2023	2110550000	\$3,126.30

Employee Signature(s): 	Date: 8-15-23
Department Head/Elected Official Signature: 	Date: 8-17-23

<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Court Order # :	Court Date:
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## Your search for southaven, Mississippi (Desoto including Southaven)

Estimated per diem total: \$929.50 (Max lodging total + M&IE total)

### Lodging breakdown: October 28, 2023 - November 02, 2023

Date	Daily Rate	# of Nights	Total
October	\$121	4	\$484
November	\$121	1	\$121

Max lodging total: **\$605**

### Meals & incidental expenses breakdown: October 28, 2023 - November 02, 2023

Days, Month	Daily Rate	# of Days	Total
First day (10/28/23)*	\$44.25	1	\$44.25
Full day (Oct)	\$59	3	\$177
Full day (Nov)	\$59	1	\$59
Last day (11/02/23)*	\$44.25	1	\$44.25

\*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$324.50**