



TARRANT COUNTY
FORT WORTH, TEXAS 76196-0240

DON PIERSON
JUDGE
COUNTY COURT AT LAW No. 1
817/884-1457

TRACEY WOOD
COURT COORDINATOR
817/884-2761

August 10, 2023

Re: Advanced Civil Trial reimbursement

Gentlemen:

My professional licenses and certifications require a minimum attendance of 40 hours a year at seminars and conferences.

Having been licensed and certified for over 40 years, (1) I have found the Advanced Civil Trial Conference to have the best all-around coverage of topics pertaining to my Court; and (2) live, in person attendance allows personal interaction with speakers and other attendees, some of whom practice in my Court, adding value to the conference.

With early conference start times, staying at the facility hosting the Conference allowed me to save 2-3 hours of rush hour drive time (into the sun) both days, avoiding additional mileage to and from the conference and peak toll road rates.


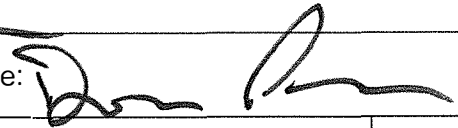
Although a three day conference, I stayed two nights to maximize my in person hours of attendance at the Conference, saving one night of lodging.

Thank you,

Don Pierson



TARRANT COUNTY TRAVEL REQUEST FORM

DEPARTMENT		ATTENDEE NAME(S)		
County Court at Law 1		Don Pierson		
EVENT NAME <i>Acronyms should not be used. Please provide the full name of the conference/seminar.</i>				
Advanced Civil Trial Seminar				
Destination: Omni Frisco Hotel, Frisco, TX		Departure Date: 7/18/23	Return Date: 7/20/23	
TRAVEL EXPENDITURES <i>Provide a per-person breakdown for each category.</i>				
Category	GSA Rate	Per Person	Total Cost	
Lodging:	\$122.00	\$418 + taxes Per Night: \$209.00	\$491.42	
Transportation:	\$0.655	\$90.00	\$58.95	
Registration:				
Meal Per Diem/Other (Specify)	\$29.00	\$25.00	\$50.00	
Total			\$600.37	
<i>Include a justification below if the nightly, per-person lodging rate exceeds the GSA nightly lodging rate:</i>				
State Bar negotiated rate				
RATIONALE FOR TRAVEL				
With early conference start times, staying at the facility hosting the Conference allowed me to save 2-3 hours of rush hour drive time (into the sun) both days, avoiding additional mileage to and from the conference and peak toll road rates.				
FUNDING SOURCE(S) <i>Account coding must be confirmed with the Budget Department. If funds are not available, the request will be denied and will not appear on the agenda.</i>				
GL #(s)	Grant #(s)	Fund #(s)	Cost Center #(s)	Total Breakdown
588261		10000-2023	42101	\$600.37
Employee Signature(s) : 				Date: 8/10/23
Department Head/Elected Official Signature: 				Date: 8/10/23
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Court Order # :	Court Date:	