

**JOINT ADMINISTRATIVE AGREEMENT FOR ADMINISTRATION OF
COMMUNITY DEVELOPMENT BLOCK GRANT**

THE STATE OF TEXAS

COUNTY OF TARRANT

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KNOW ALL MEN BY THESE PRESENTS

The **CITY OF MANSFIELD**, hereinafter called “City”, has accepted a designation by the United States Department of Housing and Urban Development (HUD) as a metropolitan city eligible to receive direct entitlement of Community Development Block Grant (CDBG) funds for the FY 2024-2026 program years, and

The **CITY OF MANSFIELD** has entered into a cooperative agreement (auto renewing “Resolution” 21-23) with **TARRANT COUNTY**, hereinafter called “County”, to participate in the County’s CDBG program as a metropolitan city eligible to receive direct entitlement of CDBG funds, and

The **CITY OF MANSFIELD** and **TARRANT COUNTY** have agreed to abide by HUD requirements as detailed in CPD 23-02, in the cooperative agreement (auto renewing “Resolution” 21-23), and in accordance with 24 CFR 570.308.

This **JOINT ADMINISTRATIVE AGREEMENT** is made and entered into by and between the City Council of the **CITY OF MANSFIELD** and **TARRANT COUNTY** and the parties hereby AGREE as follows:

1. Scope of Term of Services. The County through this Joint Administrative Agreement agrees to administer on behalf of the City of MANSFIELD all activities and requirements of federal, state and local law, and rules and procedures of the United States Department of Housing and Urban Development with regard to the City’s Community Development Block Grant entitlement program for the Fiscal Years 2024 through 2026.

2. Distribution of CDBG. The City shall receive CDBG entitlement program funding from the County as an entitled metropolitan city. The amount of funding shall be equivalent to or greater than what HUD determines annually as the City’s entitlement as a metropolitan city.

3. Duties of County. The County shall be responsible for administering all activities related to the City CDBG entitlement program in accordance with 24 CFR 570.500 Subpart “J” Grant Administration, 24 CFR 570.501(b), and 24 CFR 570.503.

4. Duties of the City. The City will approve all City CDBG entitlement program funding decisions. The City will determine specific programs, projects, or any other uses to the extent permitted and consistent with HUD eligible activities.

5. Administrative Expenses. The County shall retain, for HUD eligible reimbursable administrative costs, an amount not to exceed TWENTY PERCENT (20%) of the total annual HUD allocation under 570.205, 570.206 and OMB Circular A-87 and A-133.

This Joint Administrative Agreement is executed on behalf of the **CITY OF MANSFIELD** and **TARRANT COUNTY** by its duly authorized officials.

CITY OF MANSFIELD



Joe Smolinski, CITY MANAGER

DATE: _____

8/2/23

TARRANT COUNTY, TEXAS

Tim O'Hare, COUNTY JUDGE

DATE: _____



Approved as to Form*

***By law, the District Attorney's Office may only advise or approve contracts or legal documents on behalf of its clients. It may not advise or approve a contract or legal document on behalf of other parties. Our review of this document was conducted solely from the legal perspective of our client. Our approval of this document was offered solely for the benefit of our client. Other parties should not rely on this approval, and should seek review and approval by their own respective attorney(s).**