



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.  
Purchasing Agent

Chris Lax, CPSM, CPCP  
Assistant Purchasing Agent

March 24, 2023

Jeff Hanlon  
Omega Laboratories, Inc.  
400 N Cleveland Ave  
Mogadore, OH 44260

**Re: RFP No. 2022-182 ANNUAL CONTRACT FOR HAIR TESTING SUPPLIES AND LABORATORY CONFIRMATION TESTING SERVICES**

Dear Jeff:

The contract referenced above will expire on December 2, 2023. The contract includes two (2) options to renew for an additional twelve (12) months. The effective dates for the first renewal option will run from December 3, 2023 through December 2, 2024.

Tarrant County's Purchasing Department hereby extends an invitation to Omega Laboratories, Inc. to accept the first option for an additional twelve (12) month period as Vendor of this contract as awarded on September 13, 2022. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the renewal period through December 2, 2024.

Yes, Omega Laboratories, Inc. will accept the offer to extend the same contract pricing and discounts through December 2, 2024. **Please return a New 1295 Form with your response.**

No, Omega Laboratories, Inc. will NOT accept the offer to extend the same contract pricing and discounts through December 2, 2024.

Please email your signed response.

Sincerely,

Handwritten signature of Wanyu Chen in black ink.

Wanyu Chen, Senior Buyer  
Tarrant County  
817-884-1144  
817-884-1144 (fax)

Handwritten signature of Jeff Hanlon in black ink.

Jeff Hanlon  
Omega Laboratories, Inc.

Handwritten date "3/27/23" in black ink.

Date

# Memorandum

**To:** Corey Feldhaus

**Dept:** Community Supervision and Corrections Department

**From:** Wanyu Chen, Sr. Buyer, Purchasing Department

**Date:** 3/23/2023

**Re:** Renewal of RFP 2022-182, ANNUAL CONTRACT FOR HAIR TESTING SUPPLIES

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The above-mentioned contract will expire on December 2, 2023. This contract included two (2) options to renew with the vendor for two (2) additional twelve (12) month terms. The first optional twelve (12) month period would commence December 3, 2023 and would expire December 2, 2024.

If you wish to exercise this first option to renew and continue this contract with the vendor listed below for twelve more months, please check the appropriate item and email to me by March 29, 2023.

Omega Laboratories, Inc.

Yes, I wish to continue the current contract with the above-mentioned vendor for first renewal term of the contract.

Funds to support this contract will be provided by the following accounts

572222/GCJAD-2004/C0010-2023/2510100000

No, I do not wish to continue the current contract with the above-mentioned vendor for the following reason (s):

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SIGNATURE:

Corey Feldhaus DATE: 3/24/2023

RFP 2022-182 Annual Contract for Hair Testing Supplies and Laboratory Confirmation Testing Services

**Award**

		<b>Omega Laboratories, Inc. Mogadore, OH HUB - No CO-OP - Yes</b>
<b>Evaluation Criteria</b>	<b>Max Points</b>	<b>Score</b>
Vendor Qualifications and Experience	20	<b>20.00</b>
Responsiveness to the RFP Requirements and Specifications	10	<b>9.25</b>
Proposed Approach and Management	30	<b>30.00</b>
References	15	<b>15.00</b>
Proposed Cost	25	<b>25.00</b>
<b>Total Score</b>	<b>100</b>	<b>99.25</b>